**TOWN MANAGER**

**Carrabassett Valley Maine**

The Town of Carrabassett Valley, Maine is accepting applications for the position of Town Manager. The current Manager is retiring after 24 years in the position. Nestled in the heart of Maine’s beautiful western mountains, Carrabassett Valley is home to renowned Sugarloaf Mountain Ski Resort and Golf Club. Year-round recreational amenities also include Home of Sugarloaf Outdoor Center (prominent Nordic Ski and Mountain Bike Center), Anti-Gravity indoor recreational center, Narrow Gauge Pathway, Appalachian Trail (many hiking opportunities), Town Park and swimming pool, Carrabassett River and close proximity to Flagstaff Lake. It has School Tuition Choice with two nearby elementary schools and a public and private (Carrabassett Valley Academy) High School.

The position offers a unique opportunity to live, work and play in a great region for anyone who loves the great outdoors.

Carrabassett Valley operates under the Town Meeting / Select Board/ Manager form of government. The 5 member Select Board is elected town wide and serve 3-year staggered terms. Its year round population is less than 1000 but has 1,800 non-resident second homes and the population swells in the winter months. The municipal budget is $3,174,584 with nine full-time employees; and as many as twenty part-time and/or seasonal employees (not including volunteer fireman).

Knowledge and proven experience in areas of finance/contracts and budgeting, human resources and policy management are desired. Ability to work collaborative with all stakeholders in the community for the success of the town. An Individual with demonstrated leadership, organizational and listening skills; excellent written and oral communicator with the ability to inspire and empower staff and be enthusiastic to the needs of the community. Leadership with integrity, honesty, openness and humor combined with creative problem solving will be essential. The successful candidate will be required to become an active member of the community. Residency in Carrabassett Valley is desired but is negotiable.

The Selectboard is seeking candidates with a minimum of 5 years of demonstrated municipal management experience as a Manager or similar related private business experience.

Applicants will possess a Bachelor’s degree in Public or Business Administration or a closely related field with a Master’s degree preferred. Salary range $100,000 to $130,000 based on qualifications and experience.

Submit cover letter, resume, salary requirements and five (5) references **by Tuesday April 16, 2024** to

Carrabassett Valley Manager Search

Eaton Peabody Consulting Group

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The Town of Carrabassett Valley is an Equal Opportunity Employer