

Outdoor Adventure Camp

Job Description: Assistant Camp Director

The Outdoor Adventure Camp Assistant Camp Director position is a 40 hour per-week position during the 6 weeks of camp operations, July 8th - August 16th, 2024. The position will last between 8-9 weeks, starting a couple weeks before camp and ending a week after camp. The hours during pre and post camp are flexible, and will be about 40 hours per-week.

This position involves a variety of tasks including but not limited to: office work, supporting staff and the director, planning and communicating with other Carrabasset Valley Recreation department staff, communicating with parents/guardians, and working in the field directly with campers. Each day will be different bringing both new challenges and opportunities. Qualified candidates must be flexible, able to problem solve, be a good listener, and show strong interpersonal skills.

Job Responsibilities:

- Provide transportation to and from activities
- Help plan and implement camp activities
- Help support overnights with food and logistics
- Attend and supervise about 3 overnights a summer
- Provide daily communication with families
- Fill in for counselors for day to day operations when needed
- Provide team building training and activities for staff
- Provide first aid to campers
- Provide emotional support to campers
- Help mediate behavioral situations that arise
- Cover for Camp Director in their absence

Job Requirements:

- 40 hour a week position
- Clean driving record
- First Aid/ CPR certified
- Experience working with a wide age range of children
- Experience working in the outdoors
- Strong problem solving abilities
- Strong interpersonal skills
- Qualified candidate must be flexible as each day is different.

To Apply: Send resume and completed application to: dbowker3@roadrunner.com