

**Carrabassett Valley Select Board Meeting**  
**4:30 p.m. Monday October 23rd, 2023 at the Town Office**



The Town provides a zoom link for members of the Public to link into Town of Carrabassett Valley Select Board and other public meetings. To participate by zoom you must use the link provided in an email from the Town (this link is the same for any Town public meeting and is provided on the email in which the Board or Committee Agenda was sent out in). You may also obtain this link by sending an email to the town office ([townofcv@roadrunner.com](mailto:townofcv@roadrunner.com)) during normal business hours.

Join Zoom Meeting:

<https://us02web.zoom.us/j/5312682243?pwd=TGxrUExKcXdaQTdlZUZhYUVteG5GZz09>

If you need to "phone in":

Dial by Phone – 1-929-205-6099 US (New York)

Meeting ID: 531 268 2243

Passcode: 04947

Review and sign Payroll Warrants: #40 (32,043.76), #42 (32,988.86)

Review and sign Expenditure Warrants: #41 (\$358,207.51), #43 (\$112,484.44).

**AGENDA:**

**1. MINUTES** of the previous meeting (September 18th, 2023) are attached.

**2. PUBLIC HEARING AND CONSIDERATION OF APPROVAL OF A MARIJUANA RETAIL STORE LICENSE RENEWAL** for Green Alien Cannabis Company doing business as Cannabis Cured at 1215 Carrabassett Drive (Ayotte's Store location). See attached.

**3. PROPOSAL FROM CARRABASSETT VALLEY ACADEMY TO BUILD AN ATHLETIC FACILITY/HIGH PERFORMANCE CENTER ALONGSIDE THE ANTI-GRAVITY CENTER BUILDING (APPROXIMATE 36'8" WIDE BY 155'4" LONG):** This has been discussed in concept with the AGC Operations Committee in recent meetings. While attached in some form, this would be a "stand alone" facility owned and operated by CVA for their program needs. All costs for construction and operation would be CVA's responsibility. Head of School-Elect, Alex Godomsky, and CVA Board Member Russ Drechsel will be present to discuss this proposal with the Select Board. The five-

acre plus AGC lot is owned jointly by the Town and CVA. If the proposal moves forward, the Town (voters) would need to approve and authorize the Select Board to enter into either a new joint agreement with CVA or an amendment to the existing (original) agreement between the Town and CVA. The purpose of this meeting is making the public aware of this proposal and hear responses from the Select Board. It is anticipated that if this moves forward, Town approval will be considered at the upcoming March annual Town Meeting.

**4. RESIDENT DAVE SMITH WISHES TO SPEAK TO THE SELECT BOARD REGARDING HIS CONCERNS WITH SHORT-TERM RENTALS (Airbnb's and others) IN THE COMMUNITY AND RELATED ZONING ISSUES.**

**5. PROPOSALS FOR THE TOWN'S BANKING SERVICES:** We received three bid proposals for the Town's banking services. In addition to the 'Request for Proposals' we have attached two bid summary spreadsheets and a copy of each of the three bidder responses to the question concerning community involvement. We have copies of the bid proposals from each of the three banks (Showhegan Savings, First National and Franklin Savings) if Board members wish to review them prior to the meeting (we will also have them available for review at the meeting). Please note that we based the estimated interest earnings on their interest rates, the amount of the money that they required for an operating account and the Town's cash balances for the past twelve months (one-year estimate).

**6. BIDS FOR TREE REMOVAL ON THE TOWN OFFICE/TOWN PARK LOT:** Please see the attached bid request. We have a number of dying poplar and "cotton wood" trees on the lot. Some continue to drop dead branches and some are bordering on being a public safety concern. As requested by the Board we extended an invitation to bid to several local contractors who are in the tree removal business. Out of three we contacted we received two bids: Libby's Tree Service (\$5,300) and Arbor Mountain Tree Service (\$12,500). We are currently attempting to contact the lower bidder to review his bid with regard to the bid spec requirements and will report to the Board at the meeting.

It's our belief that some of the Town's remaining (\$56,027) American Rescue Plan Act (ARPA) funds can be used for this purpose. We will present the bids at the meeting.

**7. LAND USE ORDINANCE VIOLATION:** We continue to hear complaints concerning zoning violations related to the structures on 4040 Carrabassett Drive (top of Bigelow Hill). Our Code Enforcement Officer has attempted to reach the three owners of the property and sent out violation notices to the last known addresses, etc. After talking to the Board our best option to seek correction to the violations (lack of permit for the accessory building that was placed on the lot, set back requirement issues, and exceeding allowable square footage of buildings for that lot) was to seek legal action which we have initiated. We have hired Kenneth Lexier of Mills, Shay, Lexier & Talbot, P.A. of Skowhegan to represent the Town in seeking corrective action.

**8. TOWN LOT LEGISLATIVE CHANGES:** Please see attached. The Board of Directors of the Housing Coalition Non-Profit is asking the Select Board to withdraw the request to the State Legislature to change the deed covenants to the portion of the Town's public lot (that was purchased from the State in the year 2000) at this time. Deed covenant changes would be needed to allow employee housing to be built on the lot. If agreed, we will ask our legislators to withdraw the legislation.

**9. 2024 ELECTIONS AND TOWN MEETING:** We are still aways out and decisions do not have to be made yet however, there is going to be a Presidential Primary election on March 5<sup>th</sup>. Based on our past practice with voter primaries, we have held our municipal elections on the same day. If the Select Board approves, then nomination papers for Town elected positions would become available on November 27<sup>th</sup> with a return date no later than January 8<sup>th</sup>. We would still suggest holding the annual Town Meeting on the second Wednesday of March which will be March 13<sup>th</sup>.

**10. INFORMATIONAL:**

- We are proud to report that our Town has again won the (1<sup>st</sup> place) Town Report Award from Maine Municipal Association in our population class (see attached). Thank you, Wendy, and everyone who contributed!
- Voting on State Ballot Questions will be held on November 7<sup>th</sup>. Polls here at the Town Office will be open from 8:00 a.m. to 8:00 p.m. Absentee Ballots are now available (see attached ballot questions).
- The Comprehensive Plan Committee will be meeting at 4:00 p.m. on October 26<sup>th</sup> at the Library.

**Minutes of the Carrabassett Valley Select Board Meeting  
September 18, 2023**

Location: Town Office conference room  
Time: 4:30-5:15  
Board Present: Karen Campbell, Lloyd Cuttler, Bob Luce; Jay Reynolds on zoom  
Board absent: John Beaupre,  
Others Present: Dave Cota, Susan Davis, Annie Twitchell, Tom Cromwell.  
On Zoom: Chris Prudente

Chair Bob Luce opened the Monday, September 18, Carrabassett Valley Select Board meeting at the Town Office conference room at 4:30. After passing along payroll and expenditure warrants, *the Board approved the warrants and the August 28 minutes, moved by Karen Campbell, seconded by Lloyd Cuttler. The motion passed unanimously 3-0. (Jay Reynolds was not allowed to vote from Zoom.)*

***Paving entrance to Outdoor Center Road***

Town Manager Dave Cota noted that paving the first 300 feet of the Rte. 27 entrance to the Outdoor Center for \$30,000 had been approved at the June 13 school budget Town Meeting. An oblong culvert has been replaced in the first 250 feet of the road for \$13,341. Additional gravel and grading at approximately \$5,000 are still needed to prepare the road for paving. Cota expects paving quotes for hopefully less than \$20,000 within the week. This would bring the total cost to approximately \$39,000.

Cota reported that voters had approved \$12,000 for maintenance of the Carriage Road, which if not expended would go into the Town's Highway Reserve account (currently at \$33,500); bringing that account to \$45,500. In addition, the Town expects to receive c \$3,500 from the State's Local Road Assistance Program, bringing the total to \$49,000. (Cota noted that there was also \$47,000 in the Carriage Road Reserve account.). Cota explained that he is expecting to receive two possibly three bids to complete the paving and asked the Board to approve the paving project based on the low bid received that meets the specifications.

*Lloyd Cuttler moved to approve the additional expense of gravel work and paving to complete the project, seconded by Karen Campbell. The motion passed unanimously 3-0.*

***Banking Service for the Town***

It's been some time since the Town put its banking service out to bid. The aim is to lower costs, increase interest revenues, consolidate banking activities, hedge investment risks and integrate further into the electronic banking world. Cota and the Town Treasurer have been working on this for some time researching how to integrate with their current TRIO accounting system, used by all smaller towns in Maine. Possible accounting glitches include not being able to switch everything: cash and coins may still require a bricks and mortar bank.

The Town currently has an operating fund account (regular checking account) and a daily "sweep" account for funds above \$250,000, the current F.D.I.C. insurance limit, which is invested daily. It currently issues c. 2,200 checks per year, consisting of c. 900 payroll checks and c. 1,300 vendor checks.

Bid specifications are looking for ease of operation, highest rate of return, least amount of total costs associated with accounts, liquidity of funds, and financial protection of all funds. Proposals will state projected New Interest Rates on each proposed account (checking and sweep or other),

fees covering check costs, ACH (automated clearing house) revenues, remote check deposits, returned item fees (currently less than 10 a year @ \$25/check), Canadian check fees (currently \$5/check, though going down as more people pay online), cost of deposit books, maintenance charges for all accounts and other monthly fees. The bid also asks for monthly online statements for each account, contact persons, collateralization of all town funds in excess of the F.D.I.C. limit to meet State Law requirements, to be reviewed by the Town's auditing firm, contract period, cancellation and credit card services. Re credit cards, the Town would like to move to sub-accounts for each department head so that it doesn't have to chase down charges.

Bob Luce added that the banks community outreach is very important and should also be considered.

*Karen Campbell moved to authorize Cota to put the proposal out to bid, seconded by Lloyd Cuttler, which passed unanimously, 3-0. Cota will put it out to local banks such as Bangor, Franklin and Skowhegan Savings and a bank outside the area that has expressed an interest.*

### ***Summerfest Report***

Campbell reported on the financial strains of running the annual Summerfest, now in its 17<sup>th</sup> year. With 20 artists/crafts people, 2 bands, 3 food vendors, Young Eagles flying, face painting, the music wall, Fairyhouse village, 2 town tents, 8 picnic tables and trash cans, this year's costs were \$5,015 compared to income of \$1,685, for a deficit this year of \$3,330, offset by a \$2,000 donation from the town. She carries a balance in this account to allow for the difference. The festival has been unable to fulfill the original purpose of the event as a fundraiser for the Ayotte Scholarship fund.

Campbell loves doing the event but the financial stress is wearing her down. She has taken her concerns to the Recreation Board, which recommended the Town increase its donation to \$5,000. The question then arose about the Town's financial support of the scholarship fund already (\$20,000) and whether such a solution was really the best.

Those present considered this an important discussion that should be taken up when the full board is present.

### ***Recreational trail crossing on Rte. 27***

Cota has met with Maine DOT engineers looking for options to secure the safety of the recreational trail crossing because of the high mph speed limit at that site. They discussed building up shoulders, signage, the possibility of a flashing light triggered by people crossing. Representing the Carrabassett Valley Trails Committee, Tom Cromwell noted that the signage on the trail itself could be improved, giving better warning to trail users, which would be easily remedied. Cromwell worries more about strangers and younger users to the trail.

At this point there have been no incidents, it is just a concern. Luce raised the possibility of a tunnel. Cota noted such a solution would be a Town expense, that Maine DOT would not fund it but we will look at possible costs.

### ***Par 3 golf course***

Cota noted that the Greens Committee has met again and they are working the Sugarloaf on pricing in an attempt to arrive at a manageable number. Sugarloaf appears to be interested in funding some of the project via in-kind services, etc. As soon as more information is available it a public informational meeting will be held regarding this project.

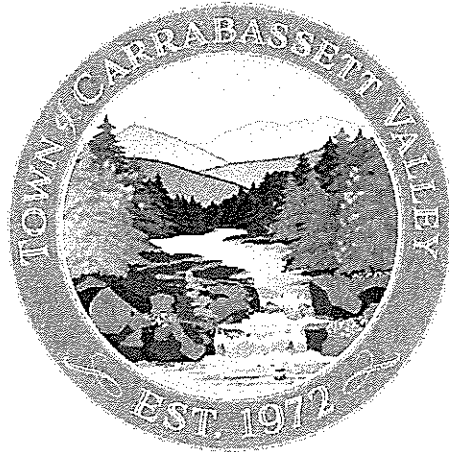
Cota noted that he might not be able to attend the CVTC meeting Friday, September 22. Cuttler may try to attend.

The Town is getting quotes to remove a number of large dying poplar trees surrounding the Town Office/Town Park. Cota believes that because of the safety aspect, ARPA funds could be used for the project. Originally intending to look at them after the meeting, the board decided forgo it this time because of the rain.

Speaking as the school bus driver, Campbell also noted the visibility/safety issue as she waits for another school bus in the Tufulos parking lot to transfer students going south. A couple of tall pines block her vision. Cota agreed to look at the situation with Campbell.

*Campbell moved to adjourn, seconded but Cuttler and approved unanimously, 4-0.*

Respectfully submitted, Susan Davis, Secretary



**Town of Carrabassett Valley  
Notice of Public Hearing  
Concerning Request for Marijuana Retail Store License Renewal**

The Town of Carrabassett Valley Select Board will hold a Public Hearing at 4:30 p.m. October 23, 2023, at the Town Office to consider approval of a Marijuana Retail Store License Renewal for Green Alien Cannabis Company doing business as Cannabis Cured at 1215 Carrabassett Drive.

A copy of the application can be viewed at the Carrabassett Valley Town Office or at the Public Hearing.

# TOWN OF CARRABASSETT VALLEY

## REQUEST FOR PROPOSALS

### BANKING SERVICES

The Town of Carrabasset Valley is request bid proposals from qualified banks doing business in the State of Maine for banking services as described below for the Town's Operating Accounts. **All proposals must be submitted to the Town Office no later than 1:00 p.m. October 20th, 2023.** (Proposals may delivered or sent to: Town Office, 1001 Carriage Road, Carrabasset Valley, 04947.

The Town has a desire to lower costs, increase interest revenues, consolidate its banking activities, hedge its investment risks and further integrate into the electronic banking world.

#### GENERAL INFORMATION:

The Town currently has an operating fund account (regular checking account) and a daily "sweep" account (for funds above \$250,000) which maximizes interest. The excess funds over \$250,000 are "swept" into an overnight investment account, which is invested daily.

The Town currently issues approximately 2,200 checks per year consisting of approximately 900 payroll checks and 1,300 vendor checks. We have enclosed a copy of recent end of the month balances of our "sweep account" balances (excess cash over \$250,000).

The Town is interested in obtaining bid proposals, which address the bid specifications, and provide the following:

1. Ease of operation and convenience (on line banking services, etc.)
2. Highest rate of return
3. Least amount of total costs associated with these accounts.
4. Liquidity of funds.
5. Financial protection of all funds.

#### PROPOSAL REQUIREMENTS:

At a minimum, interested banks must submit proposals, which address all of the following:

1. Please state name of bank, and bank representative responsible for this proposal.



2. Please outline the accounts proposed to the town, which will meet the town's needs as outlined in this request for proposals. Be specific as possible as to how each account will function.

3. State projected Net Interest Rate earnings on each account proposed (checking and/or sweep accounts). Be precise as possible. Describe how this will be monitored and changed over time. State minimum balances required for each account.

4. State any and all fees on all banking activities including but not limited to:

- Cost of checks (example: per thousand cost, etc.):
  - Town generates approximately 1,300 vendor and 900 payroll checks per year. Will bank provide checks including cost of outside vendor.
- ACH (payments/revenues):
  - Monthly fees or otherwise.
- Remote Check Deposit:
  - (Set up and monthly fees for one or two scanners)
- Returned items costs:
  - (Currently less than ten per year)
- Cost of deposit books
- Canadian Check Fees:
  - (Currently approximately 100 per year)
- Other monthly fees
- All charges for maintenance of all accounts must be clearly stated.

5. How and When will monthly online statements be provided and, possible, please provide copies of an actual statement for each account proposed.

6. State who will be the contact person for each account proposed and the nature of ongoing service and consultation regarding the servicing of these accounts.

7. Collateralization of all town funds in excess of the F.D.I.C. \$250,000 limit---The bid proposal must include a specific proposal to collateralize the amount of these accounts beyond the current \$250,000 F.D.I.C. Insurance limit. The proposal must meet the requirements of State Law and this proposal will be reviewed by the Town's auditing firm (RHS Smith & Co.).

8. Contract Period: The contract will be for a period of three years. The bank's proposal will be considered the "contract". The Town may decide to continue banking services with the selected bank beyond the contract period.

9. Cancellation of Contract: Either party may terminate the contract upon giving written notice of at least three months for cause: In the event of breach of the contract by the bank or unsatisfactory performance as assessed by the Town, or if the bank performs in a manner that precludes the Town from administering its functions in an effective manner and if, after thirty (30) days following written notice thereof, the bank has been unable to remedy such breach, or provide satisfactory performance, then the Town shall upon

written notice to the bank, be authorized to cancel this contract by providing a maximum of thirty (30) days as the final termination date of the contract. A bank rating that is downgraded during the life of this contract period may subject this agreement to possible termination.

10. Although not a requirement, the Town is interested in obtaining Credit Card Services. Preferred services might include only one account with several sub-accounts (each department head with their own card). Please state what services you may provide and associated costs.

### **REVIEW OF BID PROPOSALS**

The Carrabassett Valley Select Board reserve the right to accept or reject any or all bids or waive any irregularity in the bidding. It is anticipated that a decision will be made shortly after the bid proposal deadline with a start-up date shortly thereafter. If you have questions, please feel free to contact Town Manager Dave Cota or Treasurer Sacha Gillispie at the Town office at 207-235-2645.

Thank you for your consideration!

## 2023 Banking Proposals Summary

	Skowhegan Savings	1st National	Franklin Savings
<b>Pay for Checks/Deposit Tickets</b> (Town generates 2,200/yr.) (currently \$2,500/yr.)	Yes? (negotiated)	0	Pay for 1st order
<b>ACH (payments/revenues)</b>	0	0	0/charge \$3 for returns
<b>Remote Check Deposit</b> (remote deposit capture)	0	0	0
<b>Bounced Checks</b>	\$10/ea.	0	\$10/ea.
<b>Canadian Checks (approx 100)</b>	0	0	0
<b>Credit Card(s); same acct. but individual cards</b>	Elan	Elan	Elan
<b>Interest Rate Checking</b> (Based on Town monthly bals.)	4.50% 6-mo. guarantee (rate above \$175,000 balance)	4.50% 2-year guarantee (entire balance)	4.00% 6-mo. guarantee (rate above \$100,000 balance)
<b>Estimated Interest Earnings</b> (see attached spreadsheet)	<b>\$80,228</b>	<b>\$88,103</b>	<b>\$74,314</b>

## 2023 Banking Proposal Summary Comparison

(Based on interest rate provided and Town monthly balances October 2022 thru Sept. 2023)

Ending Monthly Balances  
(Based on less \$250,000 in the  
operating Account)

Skowhegan Savings  
4.5% (6 mos.  
guarantee)

1st National  
4.5% (24 mos.  
guarantee)

Franklin Savings  
4.0% (6 months  
guarantee)

JAN	\$2,118,733.37
FEB	\$1,480,879.81
MARCH	\$871,287.27
APRIL	\$370,083.70
MAY	\$220,267.28
JUNE	\$12.56
JULY	\$378,011.79
AUG	\$316,662.97
SEPT	\$2,589,277.52
<b>OCT. 2022</b>	\$2,789,009.67
NOV	\$2,626,625.58
DEC	\$2,512,905.09
<b>JAN. 2023</b>	\$2,226,026.44
FEB	\$1,594,037.23
MARCH	\$1,428,686.81
APRIL	\$1,115,115.63
MAY	\$843,816.87
JUNE	\$500,569.11
JULY	\$1,146,965.01
AUG	\$1,464,888.43
SEPT	\$2,245,457.00
Total 12 mos.	\$20,494,104.00

**AVG.**

**12 MONS.                      \$1,707,842**

Plus Diff. in Oper. Acct.

\$75,000

\$250,000

\$150,000

Avg. monthly balance

\$1,782,842

\$1,957,842

\$1,857,842

Proposed Interest Rate:

0.045%

0.045%

0.04%

**Interest Earnings Estimate**

**\$80,228**

**\$88,103**

**\$74,314**



# Skowhegan SAVINGS

- b) Describe any other information the bank believes should be given consideration (e.g. sweep accounts, positive pay, etc.)
- Our Business Sweep Account is a popular product with our depositors in order to help maximize utilization of idle funds. This is an interest-bearing checking account in which the Bank is offering an APY of 4.50 % for the first 6 months. By maintaining a target balance of \$175,000 in the Operating Account, all balances above \$175K will automatically transfer daily to the sweep, and vice versa; funds will sweep to the Operating Account as checks and other debits are presented. There is no cost for this account and no item restrictions, allowing for unlimited sweeps to and from the account. Funds always remain totally liquid.

## SECTION 5: Local Community Support

- Skowhegan Savings has been a major sponsor and supporter of the Kingfield POPs for over a decade.
- The bank's Kingfield branch enjoys annually participating in Kingfield Days. There is a video of this event on our social media, should you like to view.
- Skowhegan Savings has been the presenting sponsor of the Carrabassett Backcountry Challenge for the past several years. There is a video of this event on our social media, should you like to view.
- We've are a major sponsor and participant in the Make-A-Wish Maine's Trailblaze Challenge, a 23.4 mile hike along Carrabassett Valley's Maine Huts and Trails, in an effort to raise money to grant wishes for children with illnesses in Maine. There is a video of this event on our social media, should you like to view.
- Historically, the bank has been a major sponsor and participant in the Franklin Chamber Seth Wescott Golf Tournament.
- Our Kingfield branch annually volunteers for the Sugarloaf Marathon.
- Each Halloween, our Kingfield branch hosts a Trunk or Treat for the community.
- The bank annually sponsors the Sugarloaf Charity Summit.
- We are a supporter of the Maine Community Foundation.
- The Franklin County Chamber's current president is a Skowhegan Savings Bank employee.

See Appendix B for more information about our Charitable Foundation's Workforce Development Fund.

## Section 6 : PROPOSED SERVICE TEAM / PRIMARY CONTACT

This section shall discuss how the Respondent would propose to staff this project for both implementation and on-going support. Key project team members shall be identified by name, title and specific responsibilities on the project.

### Key project team members are as follows:

- Angelica Quick, VP Treasury & Business Service Officer, Skowhegan – Angel will be the first line of contact for rate and account changes needed. Please reach out to Angel with any question or concerns with your banking needs.
- Patricia White, Branch Manager, Kingfield Office – Trish will be the local representative in charge of opening all accounts, setting up online banking, etc. Trish will ensure that all documentation requiring signatures are delivered to the Town and Trish will be available for on-going deposit support.
- Debbie Nadeau, Call Center Manager; Jess Dixon, Electronic Services Rep. Both Debbie and Jess are based out of Skowhegan and will be the go-to individuals providing training and implementation for all online banking features such as ACH, wire, remote deposit as well as providing on-going support for these services.

# DREAM FIRST

bank committed to our core values of customer service and community involvement.

We are also a publicly traded company, through our holding company The First Bancorp (Nasdaq: FNLC).

We welcome you to visit any of our 18 branch locations, meet some of our 270 employees, and discover all the ways First National Bank can help you to Dream First.

## **Community Relationships and Philanthropic Impact**

First National Bank is a full-service bank that provides services to individuals, businesses, non-profits, municipalities and trust clients.

### ***General Giving***

In 2022, our organization contributed over \$660,000 to non-profit organizations in our market area. For 2023, our giving budget is \$725,000. These contributions can range from large capital campaign donations to upgrade or build a facility, to smaller more targeted contributions. For example, in 2022 the Bank committed \$25,000 to the Northern Light Auxiliary Capital Campaign to purchase an Angel 2 Ambulance and also helped send the Ellsworth High School Marching Band to Washington, D.C.

### ***Food Insecurity***

For the last three years, the Bank has committed \$50,000 annually to fighting food insecurity in our state. Through this program we donate to food pantries, food bank farms, school backpack programs and programs that aid cancer patients with nutrition, among others.

### ***First Hoop Program***

Outside of our general donations budget, we also sponsor the very popular First Hoop program at the high schools in our market area. Each high school receives a donation between \$2,500 and \$3,000 for participating in this fun, interactive program. Since 2005, we have donated \$300,000 to local schools.

### ***Employee Volunteerism***

In addition to our monetary contributions, in 2022, our employees volunteered over 11,000 hours to community organizations. In our employee ranks you will find youth sports' coaches, classroom volunteers, town officials and non-profit board members all working together with our customers to make our communities better places to live and work.

For additional information you will find our Environmental, Social & Governance Report and our Corporate Giving Philosophy on our website.

Referrals that may be contacted for this RFP include the following

Response:

**Town of Eustis**  
Rachel Williams, Treasurer  
(207) 246-4401

**Carrabassett Valley Academy**  
Alex Godomsky, Director of Finance  
(207) 237-2250

For consideration on your decision, Franklin Savings Bank has proudly made the following contributions to the Town of Carrabassett Valley in the past two years.

- 2/2/2022 \$1,500 Albitston Foundation - 2022 Wheel Together Retreat
- 2/2/2022 \$2,500 Carrabassett Valley Academy-Scholarship Fundraiser
- 3/31/2022 \$2,500 Carrabassett Valley Academy-Podium Project
- 3/31/2022 \$2,500 Sugarloaf Region Charitable Trust- Marathon & 15k
- 8/10/2022 \$2,750 Sugarloaf Mountain Corporation- Ball & Chain Tourn
- 11/30/2022 \$3,000 Sugarloaf Charity Summit
- 4/27/2023 \$2,000 Maine Ski & Snowboard Museum
- 4/28/2023 \$2,500 Sugarloaf Region Charitable Trust-Marathon & 15k
- 5/18/2023 \$2,000 Albiston Foundation- 2023 Caregivers Retreat
- 8/22/2023 \$1,500 Sugarloaf Mountain Corp.- Xterra Trail

## **Town of Carrabassett Valley Bid for Tree Removal Projects**

The Town of Carrabassett Valley is seeking bids for a Tree Removal Project in the Town's Riverside Park in Carrabassett Valley. The Town reserves the right to reject any or all bids and to waive any irregularities in any bid received and to negotiate with the bidder deemed to have offered the bid(s) in the best interest of the Town. The Bid Awards will be based on price, schedule and past experience (references if requested by the Town).

### **Bidding Requirements:**

**All bids must be received no later than 1:00 p.m. October 20<sup>th</sup>, 2023.** Please state total bid price below:

**Scope of Work:** The successful bidder will cut and remove all trees and related branches of trees that are flagged in three distinct areas of work as depicted on the attached map and numbered below. Each of the three areas require separate bids (please use this bid form). The Contractor will be responsible for cleanup of all debris. The Contractor will also be responsible for safety precautions associated with all work (including use of traffic cones, tape, warning signage, etc.) in the project areas. Smaller tree branches (up to 6" or less) may be taken to the Transfer Station. All larger branches and trees must be hauled off site at the Contractors expense.

**Insurance Requirements:** Successful Bidder must show proof of Contractor's Liability Insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate and must also show proof of Workmen's Compensation Insurance if Contractor employs employees for this work. If the contractor does not have Workman's Compensation Insurance the Contractor must show evidence of the State of Maine 'Per-determination for Independent Contractors' for Contractor and Sub-Contractors.

**Schedule of Work:** Please state approximate dates when work will start and finish.

**Number of Trees to be removed in each of the three areas (please refer to related map; also, please note all trees are flagged):**

Area #1 - Town Office Driveway along river:

15 large cottonwood & poplar, 1, smaller dying maple, 1 broken birch, 1 smaller pasture pine

Area #2 in Town Park back toward tennis courts:



5 dying or dead trees - medium poplar/cottonwood/birch/ash and 1 large Poplar off back west corner of tennis courts. (if a lift bucket got into this area, it would also be ideal to clean some widowmaker dead limbs of giant pine)

Area #3 at entrance to Airport near electrical service entrance:  
5 medium red pines

Bidders are requested to do a walking site visit with either Chris Parks or Dave Cota at the Town Office prior to submitting a bid to fully understand the scope of work. Please refer all questions to either Dave at 235-2645 or [towncvtm@roadrunner.com](mailto:towncvtm@roadrunner.com). or Chris ([cvceo@roadrunner.com](mailto:cvceo@roadrunner.com)).

**TOTAL LUMP SUM BID PRICES (Please use this form).**

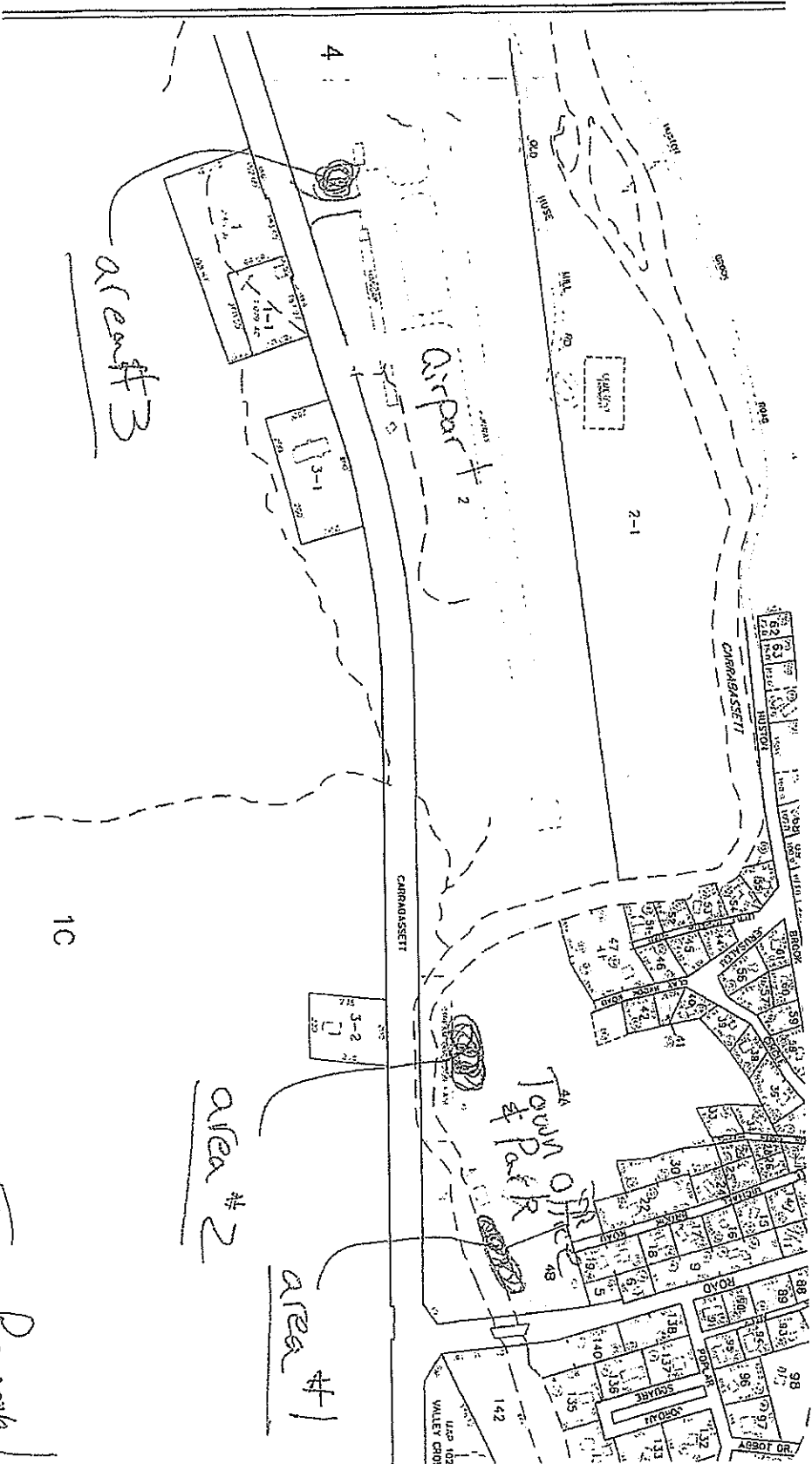
AREA #1 \$ \_\_\_\_\_

AREA #2 \$ \_\_\_\_\_

AREA #3 \$ \_\_\_\_\_

The Town reserves the right to negotiate the number of trees to be cut and removed based on pricing for each of the three areas.

Please send or drop off bid to the Carrabassett Valley Town Office (Town Office, 1001 Carriage Road, Carrabassett Valley, Maine 04947 Attn: Tree Removal Bid. Bid may also be emailed to: Town Manager Dave Cota at: [towncvtm@roadrunner.com](mailto:towncvtm@roadrunner.com). Thank you for your interest!



Town Tree Removal  
 of Carabasset Valley  
 10/21/2023

## Dave Cota

---

**From:** mgreen@whcwmm.org  
**Sent:** Wednesday, October 18, 2023 11:25 AM  
**To:** Dave Cota  
**Cc:** Bob Luce; Karen Campbell; Jay Reynolds; Barb Larson; Ben Defroschia; Charlie Woodworth; clavenson@whcwmm.org; Cynthia Orcutt; Jed Whiting; John Beaupre; leclair11brooklyn@gmail.com; Lloyd; Michael Lassel; Paul Peck; Tim Gerencer; Tim O'Neil; Tom Hildeth  
**Subject:** Outdoor Center Lot

The Board of Directors met this morning and voted to ask the Select Board to withdraw the request they have made to the Legislature to remove the condition currently on the outdoor center lot that prevents it from being used as workforce housing. We sincerely appreciate the Select Board's efforts to change the conditions on the use of this lot but at this time all our time, effort, and funding needs to be dedicated toward the approval of the Kingfield site. Perhaps some years in the future we may ask the Board to revisit this issue but for now withdrawing the request seems to be the best course of action.

The Board also asked that I stress to the Select Board that we get a lot of questions in Kingfield from people that are upset that more isn't being done by the Town of Carrabassett Valley to promote workforce housing. We are aware that the Select Board funded and initiated the Camoin study for which we are all grateful. We also know that you are pushing to get a contract zone ordinance written and to convince Sugarloaf to donate land but the fact that these two efforts have not come to fruition is hurting us in Kingfield. Anything you can do to move these efforts forward and to show what we know to be your support for workforce housing in Carrabassett Valley would be appreciated.

Mark Green  
Executive Director  
Western Maine Mountain Housing  
PO Box 15  
Kingfield, Maine 04947  
[www.whcwmm.org](http://www.whcwmm.org)  
207-265-6060

2023 MMA Annual  
Municipal Report Competition

This Award of  
*Supreme*  
is made to the

Town of Carrabassett Valley

Board of Judges

*Deborah Shankoff*  
*Betty Adams*  
*Shirley Blockie*  
*Janice Strick*

Maine Municipal Association

*Christine Davis*  
*Geoff M. Lee*  
President  
Executive Director

## **November 7, 2023 Election**

### **Question 1: Citizen Initiative**

#### **An Act to Require Voter Approval of Certain Borrowing by Government-controlled Entities and Utilities and to Provide Voters More Information Regarding That Borrowing**

*Do you want to bar some quasi-governmental entities and all consumer-owned electric utilities from taking on more than \$1 billion in debt unless they get statewide voter approval?*

### **Question 2: Citizen Initiative**

#### **An Act to Prohibit Campaign Spending by Foreign Governments and Promote an Anticorruption Amendment to the United States Constitution**

*Do you want to ban foreign governments and entities that they own, control, or influence from making campaign contributions or financing communications for or against candidates or ballot questions?*

### **Question 3: Citizen Initiative**

#### **An Act to Create the Pine Tree Power Company, a Nonprofit, Customer-owned Utility**

*Do you want to create a new power company governed by an elected board to acquire and operate existing for-profit electricity transmission and distribution facilities in Maine?*

### **Question 4: Citizen Initiative**

#### **An Act Regarding Automotive Right to Repair**

*Do you want to require vehicle manufacturers to standardize on-board diagnostic systems and provide remote access to those systems and mechanical data to owners and independent repair facilities?*

### **Question 5: Constitutional Amendment**

#### **RESOLUTION, Proposing an Amendment to the Constitution of Maine Regarding the Timing of Judicial Review of the Determination of the Validity of Written Petitions**

*Do you favor amending the Constitution of Maine to change the time period for judicial review of the validity of written petitions from within 100 days from the date of filing to within 100 business days from the date of filing of a written petition in the office of the Secretary of State, with an exception for petitions filed within 30 calendar days before or after a general election?*

### **Question 6: Constitutional Amendment**

**RESOLUTION, Proposing an Amendment to the Constitution of Maine to Require All Provisions in the Constitution to Be Included in the Official Printing**

*Do you favor amending the Constitution of Maine to require that all of the provisions of the Constitution be included in the official printed copies of the Constitution prepared by the Secretary of State?*

**Question 7: Constitutional Amendment**

**RESOLUTION, Proposing an Amendment to the Constitution of Maine to Align the Proceedings for Circulating Written Petitions for People's Vetoes and Direct Initiatives with Federal Law**

*Do you favor amending the Constitution of Maine to remove a provision requiring a circulator of a citizen's initiative or people's veto petition to be a resident of Maine and a registered voter in Maine, requirements that have been ruled unconstitutional in federal court?*

**Question 8: Constitutional Amendment**

**RESOLUTION, Proposing an Amendment to the Constitution of Maine to Allow Persons Under Guardianship for Mental Illness to Be Electors**

*Do you favor amending the Constitution of Maine to remove a provision prohibiting a person under guardianship for reasons of mental illness from voting for Governor, Senators and Representatives, which the United States District Court for the District of Maine found violates the United States Constitution and federal law?*

---

**2024 Elections**

March 5, 2024 Presidential Primary –We would suggest holding Town Officer Elections on the same day as the Presidential Primary. Similar to what we did in 2020.

Annual Town Meeting- Wednesday, March 13, 2024. We can hold this early in the evening as we won't have any ballots or counting that day.

June 11, 2024, State of Maine Primary

November 5, 2024- The Presidential General Election