

# TOWN MEETING WARRANT 2018

STATE OF MAINE  
COUNTY OF FRANKLIN, ss.

**TO:** Mark Lopez, Police Chief of the Town of Carrabassett Valley, in said county:

**GREETINGS:** In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Carrabassett Valley qualified by law to vote in Town Affairs to meet at the Town Office on Wednesday, March 14th, 2018 at eight (8:00) o'clock in the morning, then and there to act on Articles One and Two:

The polls will open as soon as Article One has been acted upon and will remain open to vote on Article Two until six (6:00) o'clock in the evening. **We will reassemble at the Outdoor Center at Seven thirty (7:30) in the evening** to vote on all other articles, beginning with Article Three.

The Registrar of Voters gives notice that she will be in session during regular Municipal Office Hours. Registrations will not be accepted during the evening meeting.

**Article 1.** To elect a Moderator to preside at said meeting.

**Article 2.** To elect all necessary Town Officers as required to be elected by secret ballot.

**Article 3.** To choose 'Rules of Order' to conduct the meeting.

**Board of Selectmen Recommend using the 'Maine Municipal Association Moderator's Manual'**

**Article 4.** To see if the Town will vote to determine the date taxes shall be due as October 1<sup>st</sup>, 2018 and the rate of interest to be charged on unpaid taxes as 6% percent per year and the date such interest commences as October 2, 2018.

**Recommended by the Board of Selectmen**

**Article 5.** To see if the Town will vote to authorize the Selectmen to sell and dispose of any Town owned tax acquired property on such terms as they deem advisable and execute release deeds in the name of the Town for such property.

**Recommended by the Board of Selectmen**

**Article 6.** To see if the Town will vote to authorize the Municipal Officers to spend an amount not to exceed 1/4 of the 2018 annual budget during the period from January 1, 2019 to the March 2019 annual Town Meeting.

**Recommended by the Board of Selectmen**

**Article 7.** To see if the Town will vote to raise and appropriate \$150,482 for Officers' Salaries.

**Recommended by the Budget Committee**

**Article 8.** To see if the Town will vote to raise and appropriate \$73,850 for Town operating expenses.

**Recommended by the Budget Committee**

**Article 9.** To see if the Town will vote to raise and appropriate \$4,575 for Assessing.

**Recommended by the Budget Committee**

**Article 10.** To see if the Town will vote to raise and appropriate \$95,686 for Code Enforcement.

**Recommended by the Budget Committee**

**Article 11.** To see if the Town will vote to raise and appropriate \$11,100 for Planning Board Expenses.

**Recommended by the Budget Committee**

**Article 12.** To see if the Town will vote to raise and appropriate \$10,000 to assess Watershed Management Issues in the Brackett Brook and Twin Brook areas.

**Recommended by the Planning Board and Budget Committee**

**Article 13.** To see if the Town will vote to raise and appropriate \$11,100 for the Selectmen's Contingency Fund to meet unanticipated expenses, contribution requests and emergencies that arise during Fiscal year 2018.

**Recommended by the Budget Committee**

**Article 14.** To see if the Town will vote to raise and appropriate \$86,606 for Police Protection.

**Recommended by the Budget Committee**

**Article 15.** To see if the Town will vote to raise and appropriate \$154,116 for the Communications Center Operations.

**Recommended by the Budget Committee**

**Article 16.** To see if the Town will vote to raise and appropriate \$89,987 for Fire Department Operating Expenses.

**Recommended by the Budget Committee**

**Article 17.** To see if the Town will vote to raise and appropriate \$2,500 for operation of the Fire Department Training Center.

**Recommended by the Budget Committee**

**Article 18.** To see if the Town will vote to raise and appropriate \$38,528 for the Fire Department Equipment Reserve Account.

**Recommended by the Budget Committee**

**Article 19.** To see if the Town will vote to raise and appropriate \$60,000 for the new Mountain Location Fire Station Reserve Fund and to expend some of these funds for developing plans for a proposed building and site.

**Recommended by the Budget Committee**

**Article 20.** To see if the Town will vote to raise and appropriate \$69,310 for Ambulance Service Subsidy (North Star EMS)

**Recommended by the Budget Committee**

**Article 21.** To see if the Town will vote to raise and appropriate \$6,100 for Animal Control.

**Recommended by the Budget Committee**

**Article 22.** To see if the Town will vote to raise and appropriate \$38,600 for Town Insurance Policy Coverages.

**Recommended by the Budget Committee**

**Article 23.** To see if the Town will vote to raise and appropriate \$70,976 for Recreation Department expenses and programs.

**Recommended by the Budget Committee**

**Article 24.** To see if the Town will vote to raise and appropriate \$206,726 for expenditures for the Anti-Gravity Complex.

*(Note: Offsetting Revenues of \$26,000 and \$73,000 for a total of \$99,000 are being requested in warrant article #60.)*

**Recommended by the Budget Committee**

**Article 25.** To see if the Town will vote to raise and appropriate \$44,950 for Recreation Facilities as follows:

Playground Repairs and Equipment Replacement	\$1,000
Pool Reserve	\$4,000
Town Park Capital Improvements	\$2,000
Narrow Gauge Pathway Maintenance and Repairs	\$36,750
Outdoor Center Operations	<u>\$1,200</u>
	\$44,950

*(Note: Narrow Gauge Maintenance will consist of replacing the deck on the Munzer Recreational Bridge, additional flood damage repair and normal annual trail maintenance)*

**Recommended by the Budget Committee**

**Article 26.** To see if the Town will vote to raise and appropriate \$21,000 for the J.V. Wing Snowmobile Club for snowmobile trail grooming and maintenance and to see if the Town will vote to appropriate the money received from the State for registration of snowmobiles (estimated to be \$300) to the J.V. Wing Snowmobile Club.

**Recommended by the Budget Committee**

**Article 27.** To see if the Town will vote to raise and appropriate \$23,000 for Mountain Bike Trail Development and Maintenance as follows:

Trail Development on the Public Lot	\$15,000
Trail Maintenance	<u>\$8,000</u>
	\$23,000

**Recommended by the Budget Committee**

**Article 28.** To see if the Town will vote to authorize the Board of Selectmen to implement the recommendations of the Town Lot Forest Management Plan and to expend revenues received from the proceeds of the implementation for costs associated with forest management activities and maintenance and improvements to the Outdoor Center roads and trails.

*(Note: To the extent that it is possible, it is the intent of the Board of Selectmen to reserve these funds for future Outdoor Center trail bridge replacement).*

**Recommended by the Board of Selectmen and the Budget Committee**

**Article 29.** To see if the Town will vote to expend the following amounts from the Recreational Endowment Fund for the following purposes:

MacDonald Junior Golf Program: <i>(An amount equal to 2017 donations for this program)</i>	\$1,610
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Town Matching Funds for Mountain Bike Club Grants and Donations: <i>(For Trail Planning, and Development)</i>	\$15,000
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Town Matching Funds for the Carrabasset Valley ATV Club for Trail Projects. <i>(To match Club Grants and funding to maintain and improve the ATV trail network).</i>	\$15,000
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Town Matching Funds to assist the Non-Profit 'Longfellow Mountains Heritage Trails, Inc.' develop a multi-use people powered trail that, if successful, would extend from Kingfield to Coburn Gore.	\$2,500
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Town Matching Funds to assist the Carrabasset Valley Outdoor Association in stocking the Outdoor Center Pond with fish:	<u>\$300</u>
<b>TOTAL:</b>	<b>\$34,410</b>

*(Note: Based on past practice, all expenditures from the Recreational Endowment Fund require at least a one-to-one match from the fund recipient and this will be required for each of these programs and projects. As of 12/31/17 there was \$314,178 in this Reserve Fund).*

**Budget Committee Recommends Approval**

- Article 30.** To see if the Town will vote to expend up to \$75,000 from the Recreation Endowment Fund to match J.V.Snowmobile Club funding to purchase a new snowmobile trail grooming machine and drag.

*(Note: If the Club is successful in obtaining grant funding the amount requested from the Town may be substantially lower)*

**Budget Committee Recommends Approval**

- Article 31.** To see if the Town will vote to expend up to \$23,000 from the Recreation Endowment Fund to match Maine Huts and Trails grant funding for a trailhead and trail intersection project to install kiosks, privies, storage sheds and other trail amenities involving Bike, Maine Huts and Trails, Snowmobile and ATV trails.

**Board of Selectmen Recommend Approval**

- Article 32.** To see if the Town will vote to raise and appropriate \$50,000 to be placed into the Recreational Endowment Reserve Fund and, in addition, to place revenues from the Cell Tower Lease (estimated \$12,500) into this Reserve Fund.

**Budget Committee Recommends Approval**

- Article 33.** To see if the Town will vote to raise and appropriate \$66,481 for operation of the Carrabassett Valley Public Library.

**Budget Committee Recommends Approval**

- Article 34.** To see if the Town will vote to raise and appropriate \$32,300 for operation of the Community Center Building.

**Budget Committee Recommends Approval**

- Article 35.** To see if the Town will vote to raise and appropriate \$25,650 to operate the Airport.

**Recommended by the Budget Committee**

- Article 36.** To see if the Town will vote to transfer Airport Revenues collected (estimated to be \$4,000) into the Airport Reserve Fund and to expend funds from the Reserve as the Town's share of Town approved projects.

**Recommended by the Budget Committee**

**Article 37.** To see if the Town will vote to raise and appropriate \$84,250 for maintenance and plowing of town roads, parking lots, street lights and for street and house number signage.

*(Note: Included in this amount are estimated expenses of \$12,500 for annual maintenance of the Carriage Road and \$5,000 for improvements to a portion of the Huston Brook Road per the terms and conditions as set forth in an annual road use permit from the Penobscot Indian Nation).*

**Recommended by the Budget Committee**

**Article 38.** To see if the Town will vote to place State of Maine MDOT Highway Funds (estimated to be \$3,700) in the Town's Highway Reserve Fund and to expend this reserve funding for Town Highway projects.

*(Note: We anticipate expending some funds for improvements to the Outdoor Center Road)*

**Recommended by the Budget Committee**

**Article 39.** To see if the Town will vote to raise and appropriate \$21,520 for the maintenance, repairs and improvements to Town Buildings and Grounds.

**Recommended by the Budget Committee**

**Article 40.** To see if the Town will vote to raise and appropriate \$10,000 for the Reserve Fund to fund a future Town Office Expansion Project.

*(Note: Based on a preliminary estimate it would cost approximately \$60,000 to expand the Town Clerk's Office, the lobby area, the fireproof vault and to provide additional storage.)*

**Recommended by the Budget Committee**

**Article 41.** To see if the Town will vote to raise and appropriate \$140,860 for Transportation Services.

**Recommended by the Budget Committee**

**Article 42.** To see if the Town will vote to raise and appropriate \$221,900 for Solid Waste Disposal and Recycling.

**Recommended by the Budget Committee**

**Article 43.** To see if the Town will vote to raise and appropriate \$371,318 for Obligated Debt and to see if the Town will vote to accept and expend an additional \$158,666 in payments from Sugarloaf Mountain Corporation as their contractual share of Town debt service.

**Recommended by the Budget Committee**

**Article 44.** To see if the Town will vote to raise and appropriate \$194,100 for Employee Benefits and Requirements.

**Recommended by the Budget Committee**

**Article 45.** To see if the Town will vote to raise and appropriate \$6,000 for the Flagstaff Area Business Association.

**Recommended by the Budget Committee**

**Article 46.** To see if the Town will vote to raise and appropriate \$6,000 for Maintenance of the Information Center.

**Recommended by the Budget Committee**

**Article 47.** To see if the Town will vote to raise and appropriate \$12,000 for Ski Club Scholarship Grants.

**Recommended by the Budget Committee**

**Article 48.** To see if the Town will vote to raise and appropriate \$12,000 for the Town Scholarship Fund.

**Recommend by the Budget Committee**

**Article 49.** To see if the Town will vote to raise and appropriate up to \$1,200 for Seasonal Lighting.

**Recommended by the Budget Committee**

**Article 50.** To see if the Town will vote to raise and appropriate \$3,000 for maintenance and improvements to the Cemetery.

**Recommended by the Budget Committee**

**Article 51.** To see if the Town will vote to raise and appropriate \$5,000 to be matched by Sugarloaf Mountain Corporation for the Golf Course Reserve Fund and to authorize the Board of Selectmen to expend these funds for golf course capital repairs and improvements.

**Recommended by the Budget Committee**

**Article 52.** To see if the Town will vote to raise and appropriate \$8,000 for the Golf Course Club House Reserve and to expend these funds for the Town's capital maintenance responsibilities associated with the clubhouse building.

**Recommended by the Budget Committee**

**Article 53.** To see if the Town will vote to expend revenues collected from the annual rental agreement fee from the lease of the Outdoor Center to Sugarloaf for capital repairs to the Outdoor Center facility and to place excess revenues into the Outdoor Center Capital Reserve.

*(Note: The Town has received \$10,000 a year for the past several years).*

**Recommended by the Board of Selectmen**

**Article 54.** To see if the Town will vote to raise and appropriate \$1,000 for General Assistance Aid.

**Recommended by the Budget Committee**

**Article 55.** To see if the Town will vote to raise and appropriate \$2,000 to assist the Sugarloaf Area Christian Ministry-C valley network Seniors Committee in providing an "Elderly Services Coordinator" to encourage an aging community to pursue long-term residency and independence in our area—providing daily telephone contacts, and a web-based network of resources and services available.

**Recommended by the Budget Committee**

**Article 56.** To see if the Town will vote to raise and appropriate \$28,850 for additional Engineering Services associated with the design and construction management of the proposed new Campbell Field Recreational Bridge.

*(Note: The Town previously approved expending \$20,000 from Town Unappropriated Surplus for these services which will cost \$48,850.)*

**Recommended by the Budget Committee**

**Article 57.** To see if the Town will vote to accept and expend all revenue received from the Federal Emergency Management Agency (F.E.M.A.) as reimbursement for repairs to the Narrow Gauge Pathway as a result of the 2017 late October flood and any potential F.E.M.A. funds received for construction of a new Campbell Field Recreational Bridge and to see if the Town will vote to expend up to \$150,000 from Town Unappropriated Surplus for costs associated with building this new bridge.

*(Note: It is anticipated that the Town will receive approximately \$50,000 for a percentage of the cost of repair of the Narrow Gauge Pathway and the Town may receive some F.E.M.A. funding toward the cost of construction of the new bridge. It is anticipated that the new bridge will cost approximately \$230,000 to \$250,000 including \$48,850 in engineering costs. Without F.E.M.A. funding for the new bridge the Town would need up to an additional \$150,000 to construct the new bridge assuming Article 55 above is approved).*

**Recommended by the Budget Committee**



**Article 58.** To see if the Town will vote to carry the following Account Balances forward (estimated balances as of Dec. 31<sup>st</sup>, 2018) and to expend these funds for said purposes:

<u>BALANCE FORWARD ACCOUNTS</u>	<u>2018 REQUEST</u>
Surface Water Management Plan	\$7,506
Town Police Car Reserve	15,248
Fire Department Training Center	546
Outdoor Adventure Camp	6,018
Mountain Bike Race	866
Recreation Scholarship Fund	2,270
Alden MacDonald Jr. Golf Program	16,784
Town/CVA Grant	505
AGC New Equipment (Town and CVA Funds)	4,197
Mountain Bike Trail Signage	500
Mountain Bike "Sugarloaf" Trail (Town Funds)	15,000
Town/Mt. Bike Club Trail Planning	9,220
Town/Mt. Bike Club Trail Development Funds	78,819
Town Mountain Bike Trail Development Funds (Town Lot)	23,416
Narrow Gauge Pathway Repairs/Maintenance	415
Community Center Capital Maintenance (to Reserve)	1,609
Airport Fuel (to be paid for through fuel sales)	-27,203
Town Buildings Repairs/Improvements Account	12,225
Transfer Station Repairs/Equipment	12,069
Information Center (sealed vault outhouse)	17,314
Town Scholarship Account	10,460
CVOA Shooting Range Berm Project (matching funds)	10,000
Cemetery Maintenance and Improvements	1,149
New Events (50/50 match with Sugarloaf)	2,000
Maine Huts & Trails Trail Development (matching funds)	27,282
CVOA Trap Shooting Range (matching funds)	15,000
Emergency Management Generator (location T.B.D.)	25,000
Engineering Services for Campbell Field Bridge	<u>20,000</u>
<b>Recommended by the Budget Committee</b>	<b>\$335,418</b>

**Article 59.** To see if the Town will vote to expend funds in excess of \$1,500 from the Mountain Bike Race that is generated to provide funding to the Carrabasset Valley Mountain Bike Club for trail development and maintenance.

*(Note: This funding is revenue from the annual Mountain Bike Race that is sponsored by the Town but managed by the Club).*

**Recommended by the Budget Committee**

**Article 60.** To see if the Town will accept the categories of funds listed below and provided by the Maine State Legislature:

State Revenue Sharing	Estimated at	\$10,000
Tree Growth Reimbursement	"	17,000
Local Road Assistance Program	"	3,700
Veteran's Exemption Reimbursement	"	<u>250</u>
<b>Recommended by the Budget Committee</b>		<b>\$30,950</b>

**Article 61.** To see if the Town will vote to expend the following revenues from the following accounts to reduce the property tax commitment:

Unappropriated Surplus	\$100,000
State Revenue Sharing	10,000
Excise Tax Collections	160,000
Boat Excise Tax Collections	1,500
Interest on Taxes and Lien Fees	9,000
Cash Investment Earnings	4,000
Town Clerk Fees	4,500
Building and Plumbing Fees	5,500
Ambulance Service Rent	9,840
CVA AGC Reimbursement	26,000
AGC Revenue	73,000
Pool and Lesson Fees	4,000
State Tree Growth Tax Reimbursement	17,000
Cable TV Franchise Fees (net)	25,000
Library and Community Center Revenues	1,000
Transfer Station Revenue (metal)	<u>1,500</u>
<b>Recommended by the Budget Committee</b>	<b>\$451,840</b>

**Article 62.** To see if the Town will vote to authorize the Board of Selectmen to contract with Snowfields Productions (operator of WSKI-TV Channel 17) to expend up to 30% of Town revenues received from Cable TV Franchise Fees to provide a Town of Carrabasset Valley marketing and promotional program on terms and conditions the Board deems to be in the best interest of the Town.

**Recommended by the Budget Committee**

**Article 63.** To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to apply for, accept, and expend Federal, State and other sources of revenues for Town purposes during the fiscal year 2018. This does not include any monetary local match the Town may need for these grants.

**Board of Selectmen Recommend Approval**

**Article 64.** To see if the Town will vote to appropriate funds from Overlay for abatements and over drafts.



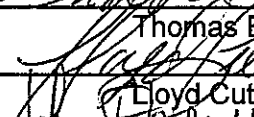
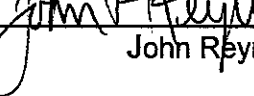
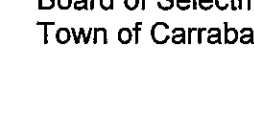
**Recommended by the Board of Selectmen**

**Article 65.** “Shall the following ‘Amendment to the ‘Town of Carrabassett Valley Zoning Map’ incorporated into the ‘Zoning Ordinance of the Town of Carrabassett Valley’, which changes the zoning designation of Tax Map Lots 30-1 and 30-2 from the Valley Center District to the Light Industrial District, be enacted?” *(A copy of an excerpt of the Official Zoning Map is posted together with this warrant and hereby incorporated into this warrant by reference. The Official Zoning Map is available at the town office.)*


(Note: All of the current airport property is in the Light Industrial District. The voters of the Town approved the purchase of these two lots (2.3 acres) at the March 12<sup>th</sup>, 2014 Town Meeting. It was stated in the warrant article that approved acquiring these lots: “The Board of Selectmen and the Airport Committee recommend purchasing this property for future Airport purposes and to maintain the snowmobile and ATV trails that were located on this property”).

**Board of Selectmen and Planning Board Recommend Approval**

Given under our hands this 12th day of February 2018.

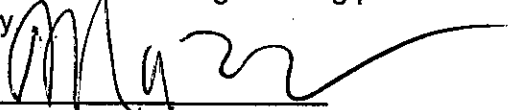
  
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Robert Luce  
  
\_\_\_\_\_  
John Beupre  
  
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Thomas Butler  
  
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Lloyd Cutler  
  
\_\_\_\_\_  
John Reynolds, Jr.

Board of Selectmen  
Town of Carrabasset Valley

  
\_\_\_\_\_  
Attest: A true copy  
Wendy Russell  
Town Clerk

### CONSTABLES RETURN

Pursuant to the within warrant, directed to me, I have notified and warned the Inhabitants of Carrabasset Valley, in the County of Franklin and State of Maine, qualified by law to vote in Town affairs, to assemble at the time and place and for the purpose within named by posting on the 20th day of February 2018 attested copies of the within Warrant and an attested copy of the 'Amendment to the 'Town of Carrabasset Valley Zoning Map' incorporated into the 'Zoning Ordinance of the Town of Carrabasset Valley' and a copy of an excerpt of the Official Zoning Map is posted together with this Warrant and hereby incorporated into this Warrant by reference, at the Carrabasset Valley Town Office, Ayottes Store, and the Sugarloaf Administration building all being public and conspicuous places in the Town of Carrabasset Valley

  
\_\_\_\_\_  
Mark Lopez, Police Chief of the Town of Carrabasset Valley


**'Amendment to the 'Town of Carrabasset Valley Zoning Map' incorporated into in the 'Zoning Ordinance of the Town of Carrabasset Valley' which changes the zoning designation of Tax Map Lots 30-1 and 30-2 from the Valley Center District to the Light Industrial District'**

"Shall the following amendment to the 'Town of Carrabasset Valley Zoning Map' incorporated into the 'Zoning Ordinance of the Town of Carrabasset Valley', which changes the zoning designation of Tax Map Lots 30-1 and 30-2 from the Valley Center District to the Light Industrial District, be enacted?" *(A copy of an excerpt of the Official Zoning Map is posted together with this warrant and hereby incorporated into this warrant by reference. The Official Zoning Map is available at the town office.)*

**Effective Date:**

The effective date of this ordinance shall be the following day after affirmative vote of the voters of Carrabasset Valley of this ordinance.

**Attest:** A true copy of an ordinance entitled 'Amendment to the 'Town of Carrabasset Valley Zoning Map' incorporated into in the 'Zoning Ordinance of the Town of Carrabasset Valley' which changes the zoning designation of Tax Map Lots 30-1 and 30-2 from the Valley Center District to the Light Industrial District', as certified to me by the Municipal Officers of Carrabasset Valley on the 12<sup>th</sup> day of February, 2018.

  
Wendy Russell, Town Clerk of Carrabasset Valley



Carrabasset Valley Rd

Carriage Rd

Hutchins Cr  
Hillside Rd

Hillside  
Hazelwood