

Carrabassett Valley Selectmen's Meeting

4:30 p.m. Monday March 28th, 2016 at the Town Office

Agenda:

Review and sign 2016 Payroll Warrant(s):

Review and sign 2016 Town Expenditure Warrant(s):

1. **MINUTES** of the previous Selectmen's meeting (March 7th, 2016) and the Micro-Enterprise Business Assistance Grant Application Public Hearing (March 7th) are attached.

2. **REQUEST FOR PERMISSION FROM TIM RICHARDS TO BUILD A GARAGE WITHIN THE REQUIRED 25' SETBACK OF HIS PROPERTY LAND LINE ADJACENT TO THE TOWN'S PUBLIC LOT:** Tim's lot (see attached copy of tax map 9) is located on the Town Lot Road and is surrounded by the Town's Public Lot. To obtain a building permit to build within the required 25' setback of his property line he needs (as any property owner in CV would need) written permission from the abutting land owner. Tim has indicated that given where his house is located he would like to build to within 8' of the Town's lot line. We believe the Selectmen have the authority to grant this request if they choose to do so. There are no neighbors in this immediate area.

3. **ANNUAL TOWN APPOINTMENTS:** Please see the attached list of appointments.

4. **APPOINTMENT TO THE MOUNTAIN BIKE TRAIL DEVELOPMENT COMMITTEE:** We have been asked by the President of the Mountain Bike Club (Peter Smith) if Ed Gervais (Carrabassett Property Owner and Vice President of the Bike Club--CRNEMBA) could be appointed to this Committee. There are currently six members of this Committee consisting of: Tom Butler, Peter Smith, Josh Tauses, Charlie Woodworth, Deb Bowker and Dave Cota. This is an Advisory Committee that was set up as part of a 2014 Memorandum of Understanding (MOU) describing the collaboration between the Town, Club and Maine Huts and Trails regarding mountain bike trail development, funding and maintenance decisions.

5. **ANNUAL DONATIONS TO SOCIAL SERVICE AGENCIES, NON-PROFITS, EVENTS, ETC..:** Please find attached a list of requests and/or recommendations. Are there other organizations or events that the Board wishes to include?? The Town approved funding of \$9,950 for "Selectmen's Contingency" Fund with \$6,000 of that earmarked for Social Service Agencies, Events, etc... Please note that we are receiving a new request from the Life Flight of Maine for \$781 (\$1 per capita). This has increased the total requests from \$5,870 in 2015 to \$6,901 in 2016. We have written requests for most of these donation

requests. If you wish to see them we will have them at the meeting or please let us know prior to the meeting and we will send them out.

6. INFORMATIONAL:

- The winter wood harvesting project on the Town Lot (approximately 200 acres) has been completed with the exception of coming back after mud season and installing swales on the winter road (below the culverts) and other road repair work. The Town has collected \$164,757 in revenue to date from this work which is considerably more than expected (\$120,000) due to the quality of the wood (see related attached email). We anticipate receiving an additional small amount of revenue when all the paperwork is processed.
- Mountain Bike Trail Committee Meeting: 9:00 a.m. April 4th at the Town Office
- Meeting with the P.I.N. regarding Land use Permits: We met with the PIN Land Committee on March 16 and we are pleased to say that they have again allowed annual use permits for the Carriage Road, Bike and Nordic Ski Trails (Redington Loop) and the bike race course. We are meeting with the PIN Tribal Council on April 5th to request longer-term use permits for potential new Mountain Bike Trails.
- The bid opening for the Airport Fuel Farm Project is at 2:00 p.m. April 7th at the Town Office.
- The Town's Micro Business Enterprise Assistance Grant Application has been submitted. We should know by May 1st if successful. We applied for \$135,000 to assist four businesses. There is \$700,000 available state-wide and they received letters of intent for \$1.7 in applications.

7. REQUEST TO GO INTO EXECUTIVE SESSION TO DISCUSS A MAINE STATE RETIREMENT ISSUE WITH TOWN MANAGER DAVE COTA (as allowed under Title 1 M.R.S.A. Section 405 (6) (A)).

**TOWN OF CARRABASSETT VALLEY
MINUTES OF SELECTMEN'S MEETING
March 7th, 2016**

Board Members Present: **Bob Luce** **Jay Reynolds**
 Lloyd Cuttler **Tom Butler**
 John Beaupre

Others Present: **Dave Cota** **Dee Menear**
 Bill Gilmore **Charlie Wentworth**
 Karen Campbell **Penolope Hall**
 Jon Lymes **Andrea Ammendolia**
 Greg Roy **Deb Bowker**
 John Ober **Pat Mitchell**
 Debbie Jordan **Ashley Jensen**
 Marcia White **Justin Jordan**
 Jamie Walter **Gillian Ford**
 Martha Bradley **Betty Gunsel**
 Michelle Tranten **Jim Comeau**

Following the Public hearing for the Town's Micro Enterprise Assistance Grant Application Bob Luce opened the regular Selectmen's meeting.

Payrolls warrant #9 for \$25,645.81 was reviewed and signed by Selectmen.

Expense warrants #10 for \$103,960.73 was reviewed and signed by Selectmen.

The minutes of the February 22, 2016 Selectmen's Meeting were reviewed. A motion was made by Tom Butler to accept the minutes as written. Jay Reynolds seconded the motion. Motion approved.

Dave Cota gave an update on the Airport Fuel Farm Project. The bid notice will be in this week's Irregular. There will be a pre-bid conference at the Town Office on March 17th. This project is something that is a niche construction project (fuel farm contractors) for many contractors, but that does not mean that local contractors cannot bid on it. Bids are due on April 7th. The goal is to have construction underway July to September. Bob Luce asked if the Spill Prevention Containment and Control plan has been done; Dave Cota said that it's part of this process.

Dave Cota asked if there are any questions or concerns about the Town Meeting Warrant, prior to the March 9th Town Meeting. Town Reports are available and the report along with the Town Meeting Warrant is posted on the Town Website. Bob Briggs will be available to moderate the Town Meeting. Dave Cota said that a Republican ballot clerk is needed. John Beaupre made a motion to appoint Stan Tingley to that role. Jay Reynolds seconded the motion. Motion approved.

Dave Cota reported that the Federal Forest Legacy Staff for the Northeast will be here on March 9th to perform a 5-year review of the Crocker Mountain Conservation Project. They'll meet at 10am at the Library. The public is invited to attend.

Dave Cota reported that he will be meeting with the Penobscot Indian Nation's Land Committee in Old Town on March 16th to request the Town's usual land use permits. The Carriage Road now gets quite a lot of use. The Nordic ski and Bike Trails are part of these permits, as well. If it is possible, he would like to seek some long-term permits for new mountain bike trails. These permits have always been year-to-year. Dave has been told that anything longer than a one-year use permit requires another level of approval from the Penobscot Indian Nation.

All in attendance commented on the fabulous job that the groomers have done with the Mountain. John Beaupre also said that the snowmobile club has done a fantastic job with the trails also.

Meeting adjourned.

Respectfully submitted,

Lynn Schnorr

**TOWN OF CARRABASSETT VALLEY
MINUTES OF MICRO-ENTERPRISE ASSISTANCE GRANT APPLICATION
PUBLIC HEARING
March 7th, 2016**

Selectmen Present:	Bob Luce	Jay Reynolds
	Lloyd Cuttler	Tom Butler
	John Beaupre	

Others Present:	Dave Cota	Dee Menear
	Bill Gilmore	Charlie Wentworth
	Karen Campbell	Penelope Hall
	Jon Lynes	Andrea Ammendolia
	Greg Roy	Deb Bowker
	John Ober	Pat Mitchell
	Debbie Jordan	Ashley Jensen
	Marcia White	Justin Jordan
	Jamie Walter	Gillian Ford
	Martha Bradley	Betty Gensei
	Michelle Tranten	Jim Comeau

Bob Luce opened the public hearing at 4:34 p.m.

Dave Cota provided an informational hand-out to those in attendance. The handout included information about the Community Development Block Process and the four businesses that are seeking assistance through the Town's Micro-Enterprise Assistance Grant application. He explained the Federal HUD Community Development Block Grant Program in Maine (\$10,765,432 available) and the Micro-Enterprise Assistance (MEA) grant (\$700,000 available) program. The MEA grants are provided to businesses to assist with economic development by assisting low and moderate income (LMI) owners and employees. The Town is applying for \$135,000 of grant funding on behalf of four businesses (Harmony House, Carrabassett Cedar Works, All Points Transportation and KC's Creativity). This public hearing is part of the application process. This is a highly competitive grant process. Dave indicated that the four businesses have done a great job putting their information together and being involved in this grant process. He indicated that the Town hopes to hear by the first part of May as to the results of the application. Dave reviewed the criteria that must be met for the application, noting that the Town is trying to create more year-round jobs to help offset the seasonal nature of employment in the area. Bob Luce then opened the floor for public comment.

Deb Bowker: Deb spoke on behalf of KC Creativity. She feels that all the applications are worthy in stimulating the economy. She's known Karen Campbell for many years and she and her business have made many contributions to the. She has led the Carrabassett Summerfest for the ten years of its existence. Other initiatives include growing her pottery business and bringing in the area children and adults to provide additional creative activity. She also assists with activities in the Town's summer recreation program and the Town's 4th of July activities. Recreation is the number one business in town and growth of her recreational and creative activities will enhance the town. Karen is also a member of

the Town's Recreation Committee sixteen has helped to establish the Haunted Hayrides, which is a school fundraiser for the Stratton School. Her arts (pottery, jewelry, etc.) engage citizens when times are difficult. For example, Sugarloaf asked Karen to help with guests in this difficult ski season, which provided for more amenities for guests visiting the area. Deb said that art is really a part of the Town's business.

Martha Bradley: She has had the opportunity to know Karen for over 25 years. As co-chair of the Sugarloaf Charity Summit, rising over \$2.3 million for cancer, she has had the opportunity to work with Karen in decorating and providing centerpieces which are also sold as part of the fundraising. Karen coordinates transforming the King Pine room into the Charity Ball. The results are immeasurable. She creates keepsake centerpieces for this important event. It takes a special person to implement such tasks. Martha is happy to endorse Karen's micro-business assistance grant application.

Marcia White: She endorsed Karen's application for this grant funding, noting that Karen puts an enormous amount of energy in to the Town's Adventure Camp program, and Karen has had the pottery studio set up as an additional feature to the program. The kids love to do it, and it's so great for the kids to create pottery with their hands. Karen makes it very affordable to the camp program. Karen also drives the bus at times when needed, and she helps to execute other big art projects for the camp.

Penelope Hall: As a consumer, she went to Karen about ten years ago. Karen assured her of her goals, and since then, she has worked in clay. She works in Karen's studio and has had the opportunity to express herself and develop some sellable products. Those are valuable things for Penelope, and she knows other people who have had similar experiences. She accepts people of all levels. Karen also makes other workshops available, which has been ongoing for the past ten years. Karen is also a proponent of many collaborative committees in the community, such as the dragon for the opening of the Emery Arts Center in Farmington. Additionally, she has collaborated with other artists and took a major role called Taking Pains and papermaking and other projects. Penelope feels KC's Creativity has made a major contribution to Carrabassett and to Franklin County.

Andrea Ammendolia: She recently built a house her, but she has to move every year because she cannot find year-round employment. She's in support of all of these grants to provide for better employment opportunities. She supports the Harmony House specifically, because she said that this will create more activities for visiting people who have spouses that may not necessarily ski. This would be more appealing to an entire family also. This will be a nice addition to the community, including providing retreat space.

Jon Lyons: On behalf of All Points Transportation, noting that they have been a large part of CVA's overall transportation system. Greg has been great in helping to get kids to where they need to be, at all hours of the day.

Charlie Wentworth: On behalf of All Points Transportation, being in the customer service business, Maine Huts & Trails relies on Greg's business to move guests from one place to another. He would like to see the business able to expand.

Gillian Ford: She supports Harmony House, and she would like to see this business move forward so she can seek year-round employment. She notes that Ashley has a lot of support for this business since it will expand upon what is currently available in Town.

Jamie Walter: He would like to speak on behalf of all of these projects. He acknowledges that there is a lack of year-round employment. He works in the Sugarloaf Marketing Department in the winter months but has to leave the area in the off-season. He is here in support of the Harmony House, and noted that all these business owners are important to the community. The Harmony House will employ people on a year-round basis, and he knows that Ashley will give back to the community. This center will be a value to the community.

Charlie Wentworth: There's a real need for supporting Carrabassett Cedar Works, since this is an up and coming business.

Ashley Jensen: She supports Carrabassett Cedar Works and noted the interest that was created at a recent show that she attended.

Jim Comeau: In support of Carrabassett Cedar Works. He and his wife have a store in the Skowhegan area and they have been working with Pat Mitchell to develop the marketing of Pat's products for the store. This year, they have been selling the cedar grilling planks. They have been selling to warehouses in other parts of the country on the Amazon Platform. They put out about 3000 advertisements, which are creating some solid interest. They ship the products and can do overnight shipping, as well. He believes if this business can expand their production that they can be successful.

Lloyd Cuttler: The Selectmen are supportive of this grant. The mantra of the Board of Selectmen for many years has been to create four-season business and employment. This is the type of employment that is needed. He thanks everyone for their effort and energy to make this happen.

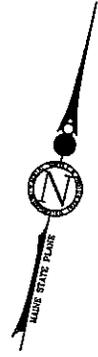
Shelly Tranten: On behalf of the Harmony House, as a yoga teacher from Florida, she is very excited that this is opening and will be creating retreats and classes, and more opportunities including after-school care, which will improve health and wellness in the community. With retreats, you generally have to travel for them, so to have one locally in the community will be great. They will cater to a variety of ages. This will be an exciting opportunity. She hopes the grant goes through for all these businesses.

John Ober: He hopes all the grants go through, so he doesn't have to see the Town Manager cry.

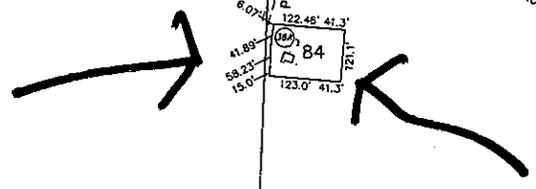
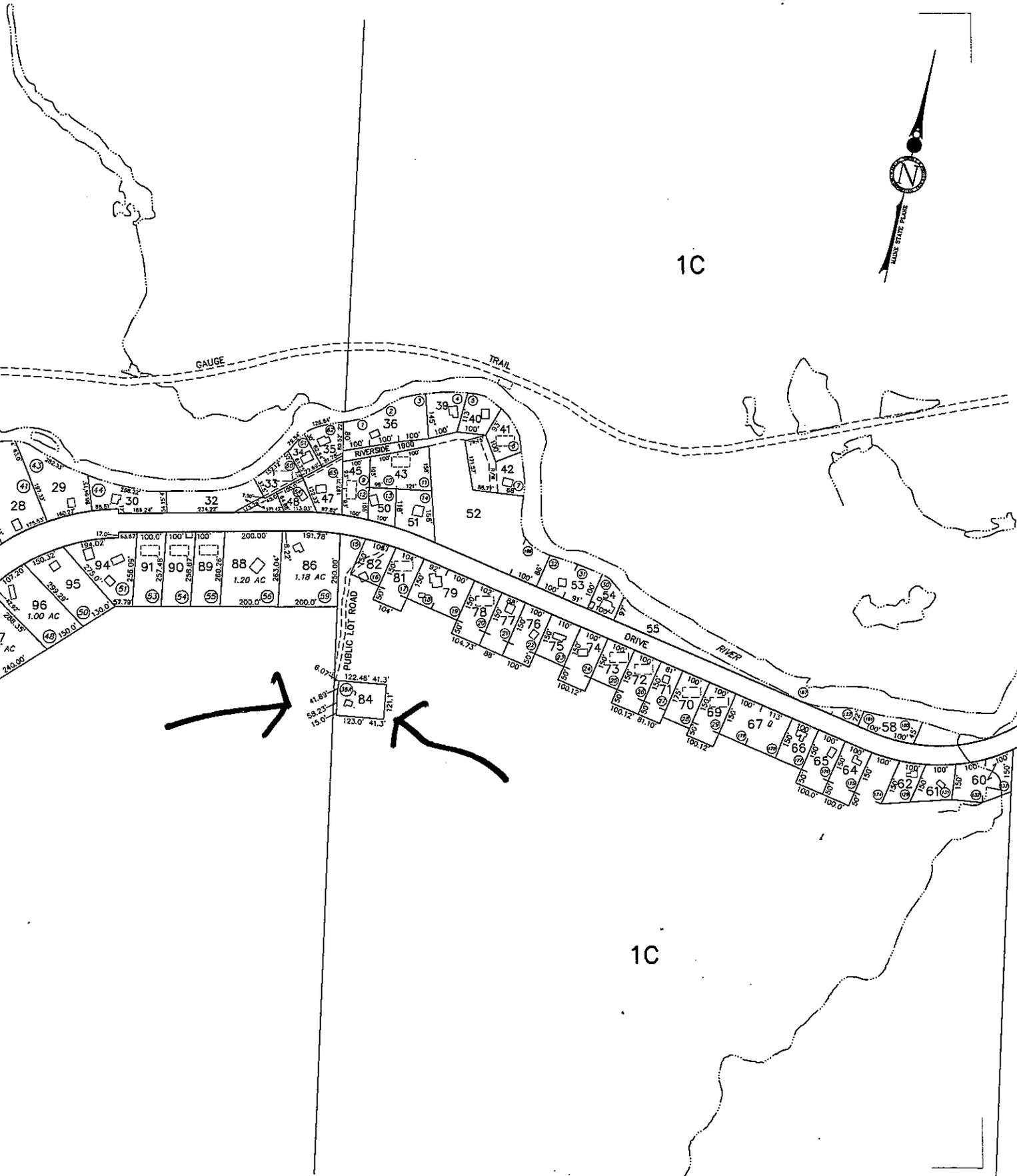
Dave Cota said that he appreciates everyone coming out tonight to make their comments and offer their support.

Respectfully Submitted,

Lynn Schnorr,
Secretary for the Board of Selectmen and Planning Board



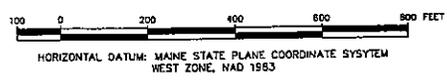
1C



1C

8

icated
 E DIMENSION 161.21'
 RCEL AREA 20,000 SF OR 7,000 AC
 DIVISION LOT NO. ②
 ADJACENT MAP 12



PROPERTY MAP
CARRABASSETT VALLEY
 FRANKLIN COUNTY, MAINE
 SCALE 1"=200' APRIL 1, 2011

9

Municipal Official Appointments for 2016

Town Clerk/Tax Collector/ Registrar of Voters	Wendy Russell
Deputy Town Clerk/ Tax Collector	Lorraine Hocking
Treasurer	Lorraine Hocking
Deputy Treasurer	David Cota
Police Chief	Mark Lopez
CEO/ Plumbing Inspector	William Gilmore
Tax Assessor	William Gilmore
Fire Chief/ EMA Director	Courtney Knapp
Health Officer	Jennifer McCormack
Animal Control Officer	William Munzer

Ballot Clerks:

Bonita Stagers, Ronald Stagers, Michele Cota, Joyce Demshar,
Arthur Pierce, John Ober, Nancy Fowler, Janice Mildram,
Robert Higgins, Larry Hanson, Janice Tingley, Stan Tingley,
Jacqueline Munzer

Appointed Boards and Committee Appointments (Note: these are for new and expiring terms—not existing remaining terms)

Planning Board: (3-year terms)

James McCormack
David Corrow
Tom Bird (1st Alternate)

Recreation Committee:

Three-Year Appointments:

Cathy Wilson
Robert Healey

One-Year Appointments:

Bob Duport

Board of Appeals: (3-year terms)

Courtney Knapp

Airport Advisory Committee: (3-year terms)

Lloyd Cuttler

Sam Punderson

Sawyer Fahy

Board of Assessment Review: (3-year term)

Wendy Glenn

Budget Committee: (Selectmen are automatically placed on the
Committee)

Neal Trask

Christopher Parks

Golf Course Greens Advisory Committee: (3-year terms)

John Beaupre

Peter Webber

(New Golf Pro?)

2016 Proposed Town of Carrabassett Valley Organization and Event Donations

ORGANIZATION/EVENT:	2011	2012	2013	2014	2015	2016	Comments:
					Paid	Request	
American Red Cross (Auburn)	\$250	\$250	\$300	\$500	\$750	\$750	Requested \$1,200
Androscoggin Home Care & Hospice							County Funded
Ayotte's Golf (Ski Scholarship bene.)	\$350	\$350	\$100	\$100	\$100	\$100	
CVA Golf/Scholarship Fund Requests	\$350	\$432	\$0	\$0		\$250	Tournament discontinued
Franklin Health Network	\$500	\$500	\$564	\$0	\$500	\$500	Annual Golf Tourn. Benefit
Healthy Community Coalition	\$500	\$750	\$500	\$500	\$500	\$500	
Kingfield POPS	\$500		\$750	\$1,000	\$1,000	\$1,000	
Kingfield Little League							Funded thru Rec. Dept. Budget
LifeFlight of Maine						\$781	
Maine Development Foundation	\$150	\$150	\$150	\$150	\$150	\$150	(109 of 456 Towns contribute)
Maine Huts and Trails Map Ad				\$225	\$225	\$225	
Maine Public Broadcasting			\$100	\$100	\$100	\$100	
Maine Tourism Association	\$145	\$145	\$145	\$145	\$145	\$145	
Penobscot Indian Nation Youth Programs	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
Safe Voices (formerly Abused Women's Advocacy)		\$300	\$300	\$325	\$300	\$300	
Seniors Plus							County Funded
Ski Museum of Maine	\$100	\$100	\$100	\$100	\$100	\$100	Corporate Sponsor
Sugarloaf Marathon	\$250	\$500	\$500	\$500	\$500	\$500	
Summerfest	\$500	\$500	\$500	\$500	\$500	\$500	
Western Maine Alliance	\$250						
Western Maine Community Action							County Funded
United Cerebral Palsy of Maine				\$500			(In Bangor)
Other							
TOTALS:	\$4,345	\$5,077	\$5,009	\$5,645	\$5,870	\$6,901	

Dave Cota

From: "Jacobs, Matthew" <Matthew.Jacobs@afmforest.com>
Date: Tuesday, March 15, 2016 2:40 PM
To: <towncvtm@roadrunner.com>
Attach: NIPF - Carrabassett Valley Owner Settlement.pdf
Subject: FW: NIPF - Carrabassett Valley Owner Settlement

Hi Dave,

See attached settlement processed this week. This will be the last large settlement. There will be one more small one next week. As you can see this one really put the earnings above the estimate, this settlement includes the loads of veneer that were accumulated over the course of the job, we were very happy with the amount and grade of veneer purchased by Columbia Veneers buyer, the Town made \$23,194.09 on three loads of hardwood veneer! Earnings to date should stand at \$164,757.92. Also contributing to the higher than estimated earnings is the average net/ton which currently stands at \$27.56/ton, when I estimated it to be at \$20/ton. The wood came out to be very high quality, we did not cut any more than anticipated, it was just a better grade/ quality. After the final settlement we will cut the Town a check, likely in April sometime. Let me know if there are any questions.

Matt