

Carrabassett Valley Selectmen's Meeting

4:30 p.m. Monday January 3rd, 2022 at the Town Office

The Town now provides a zoom link for members of the Public to link into Town of Carrabassett Valley Select Board and other public meetings. To participate by zoom you must use the link provided in an email from the Town (this link is the same for any Town public meeting and is provided on the email in which the Board or Committee Agenda was sent out in). You may also obtain this link by sending an email to the town office (townofcv@roadrunner.com) during normal business hours.

The public may also "phone in" as follows:

Dial by Phone – 1-929-205-6099 US (New York)
Meeting ID: 531 268 2243
Passcode: 04947

Masks are required at the meeting.

Review and sign Town Payroll Warrants: #54 (\$23,605.72) and #56 (\$17,419.79)
Review and sign Town Expenditure Warrant: #55 (\$43,946.43) and #57 (\$73,324.10).

1. MINUTES OF THE PREVIOUS SELECT BOARD MEETING (Dec. 20th) attached.

2. REQUEST FROM CARRABASSETT VALLEY ACADEMY TO SEEK SOME TOWN FUNDING TOWARDS THEIR CAMPAIGN TO BUILD A NEW T-BAR AND OTHER IMPROVEMENTS AT SUGARLOAF:

CVA Head of School Kate Punderson will be present to describe the 'CVA Podium Project' and has provided the attached information. CVA is seeking some Town funding towards this \$1.6M project. A recommendation will need to be made at some point during the upcoming 2022 Town Budget process which would then need to be approved at the annual March Town Meeting.

3. COMMUNITY RESILIENCE PARTNERSHIP GRANT PROGRAM AND FUNDING: The Governor's Office of Policy Innovation and the Future (GOPIF) has recently announced the 'Community Resilience Partnership' program that proposes to "provide \$4.75M over the next two years to fund projects that reduce energy use and costs and/or make the community more resilient to climate change effects such as flooding, extreme weather, drought, and public health impacts". There are a number of categories for potential assistance including the development of Electric Vehicle Charging Stations which is something that Sugarloaf has just started to talk to the Town about (potentially, locations at the Outdoor Center and Golf Course parking lots--Zoe Zeerip is Sugarloaf's Sustainability Director). This grant opportunity (we believe up to \$50,000) comes with a necessary community process that is explained in the attached information.

4. CONSIDERATION OF APPROVAL OF A 2022 AIRPORT RESCUE ACT GRANT (\$22,000): Like most public airports, we are being offered a 2022 ARAP grant for Airport Operations. In our case, the grant offer is \$22,000 and can be used for a period of up to four years for certain eligible airport operational expenditures. This is much like the 2021 Airport Coronavirus Response Grant Program (CRRSA) which we were granted (\$9,000; which we are currently closing out with 2021 eligible airport expenditures and we will receive this \$9,000 in 2022). We suggest requesting that the Town place this money in the Airport Reserve Account for the required Town match for future F.A.A. airport grant projects such as an eventual runway rehab project. If approved by the Board, please authorize the Town Manager to sign the grant and we will then need to have the Town Attorney sign also. We have attached a copy of the grant Transmittal Letter and the first four pages of this 22-page grant offer.

5. REVIEW OF 2021 TOWN WORK PLAN AND POTENTIAL WORK ITEMS FOR 2022: We hope to have a general discussion with the Board concerning 2022 projects and initiatives especially as they may pertain to the upcoming 2022 Town Budget Process.

6. DISCUSSION OF PROVIDING COST OF LIVING ADJUSTMENTS (COLA) AND SOME MERIT PAY INCREASES FOR TOWN EMPLOYEES GOING INTO 2022: We will provide information at the meeting. As you know, inflation has increased dramatically in the past year. However, the Town (Select Board recommendation) has been generous with previous year's inflationary COLA increases when inflation has been relatively low. Our initial recommendation for a COLA increase is a 3% increase (current 12-month inflation rate is 6%). Any recommendations regarding pay increases have to be made in public session. However, discussions regarding potential merit pay increases for any individual employee may/should be done in Executive Session (by voting to go into Executive Session as per allowed under Title 1, Section 405 A (1) Maine Revised Statutes Annotated.

7. INFORMATIONAL:

- Next Select Board meeting 4:30 p.m. January 17th at the Town Office.
- Budget Committee Meeting: 6:00 p.m. January 26th (at the Mountain Fire Station??).

**TOWN OF CARRABASSETT VALLEY
MINUTES OF SELECTMEN'S MEETING
December 20, 2021**

Board Members Present: **Bob Luce** **Lloyd Cuttler**
 Karen Campbell **Jay Reynolds**
 John Beaupre

Others Present: **Dave Cota** **Josh Tarsus**
 Mark Green **Deb Bowker**

Bob Luce opened the meeting at 4:30 p.m. and welcomed those present.

Payroll warrant #52 in the amount of \$21,259.63 was reviewed and signed by the Select Board.

Expense warrant #53 in the amount of \$105,332.46 was reviewed and signed by the Select Board.

The Minutes of the December 6, 2021 Meeting were reviewed. Lloyd Cuttler made a motion to approve the minutes as written. Jay Reynolds seconded the motion. Motion approved via roll call with a correction to an attendee at the meeting.

Dave Cota reported on the continuing discussion of the potential purchase of 1 or 2 excavators for the mountain bike trail development program. He said that the Town is expecting a \$300,000 grant from the USDA which the Town will match with \$66,000 from the Town/Club account (as part of the grant). Trail Supervisor, Josh Tarsus, has been looking at pricing and cost comparison between a purchase versus renting. The analysis indicates that it is more cost-effective to purchase the machines. Josh is not clear as to whether there's a way to purchase excavators in advance of receipt of the grant money. John Beaupre said that he feels it's prudent to go out to bid for this equipment especially since prices may increase. Dave Cota feels that the Town could start the process, because the bid process will take at least a month. Lloyd Cuttler asked if the numbers could be laid out in a clearer format, perhaps spreading the cost out over five years. Josh said that one benefit of owning the machines would be the security of knowing it will be available for use, since he's not certain about availability of rentals. He added that, if the season were to extend longer, the machines would still be available. Dave Cota said he will work with Josh to get additional information compiled and the start the bid process.

Dave Cota discussed the cost of Recycling versus Trash Disposal at the Transfer Station. While the cost of recycling increased dramatically a few years ago with the loss of the Chinese recycling markets, it left the Town dealing with the higher expense of recycling. This has improved now that the Town is using the Casella recycling Facility through Waste Management. The average cost of trash disposal is \$112.66 per ton with the Demolition material significantly higher at \$227.83 per ton. Recycling per ton is \$148.10, which is now lower than the rough cost \$169.02 to recycle cardboard. Most people do want to recycle, so it's an important program to try to maintain, though many towns abandoned their recycling programs due to the high costs. Sugarloaf has indicated that they are interested in having a recycling container at the old Snow brook recycling site, which Sugarloaf will maintain and pay for maintaining and the cost to get the container to the Waste Management facility in Norridgewock. The challenge is to ensure that

the correct materials are put in the container and not contaminate the load. This is part of Sugarloaf's Sustainability Program. This should not cost the Town anything other than the transportation from Norridgewock to Lewiston (\$80/ton). Bob Luce said he does not see a reason not to try it, but he does not want to see the cost of managing the Snowbrook facility come back to the Town. They will use the big green cans that the Town owns. There will not be trash disposal at this site, nor will there be a demolition collection container at this location. John Beaupre made a motion to proceed. Lloyd Cuttler seconded the motion. Motion approved via roll call.

Dave Cota reported that the Recreation Director has made a request for a full time Recreation Department Assistant position. There is an employee who has been working 40 hours a week for the last couple of years and has been doing some of these tasks. The question is whether the Town desires to create a full-time, salaried position with benefits. Deb Bowker added information as to the history and evolution of the Rec Department and the need for assistance with all of the Town programs. Each year, the supervisory aspect has increased, especially with the added strain from the Covid-19 protocols (additional cleaning requirements, etc.) Dave Cota said that to make a full-time position will add roughly \$16,000 to the 2022 Budget for the Recreation Department. He agrees with the need for this position as now described in the proposed job description. Deb feels very strongly that the Town needs to be poised to continue excellent recreational programs. Program participation has continually increased, and the quality has been exceptional; she's very proud of the Town's programs. John Beaupre said he understands the need for having quality staff, and he feels this proposal makes sense, and he made a motion to approve the request. Karen Campbell seconded the motion. Motion approved via roll call, with Jay Reynolds abstaining.

Dave Cota asked the Select Board to consider a Cost-of-Living Adjustment (COLA) increase for Town Employees for the next budget cycle, though he does not need a decision tonight. He also suggested that the Select Board may want to discuss some potential merit increase in executive session as it pertains to job performances. Dave is recommending a COLA increase of 3%. The current rate of inflation is 6%. John Beaupre acknowledged that the Town has a great and stable team, and he feels they are worthy of the recommended 3%, noting that retention is very important. The next Selectmen's Meeting will be January 3rd with another on the 17th, and budget meetings will be scheduled January 16th.

Informational:

A Round Table Discussion for the Carrabassett Valley School Committee will be held January 12th at 6pm at the Outdoor Center. Some of the SAD #58 concerns will be discussed at this meeting.

John Beaupre reported that Jim Damicis of Camoin Associates the Town's employee housing consultant came up and met with numerous business representatives and HR representatives all over the region. The Housing Committee has great momentum!

Meeting adjourned.

Respectfully submitted,

Lynn M. Schnorr
Secretary to Board of Selectmen

Podium Project

Brief Overview for Town of Carrabassett Valley Selectmen Meeting Agenda

January 3rd, 2021

4:30 PM

Carrabassett Town Office

Principal Project Representatives from Carrabassett Valley Academy

Kate Punderson, CVA Head of School

Bruce Miles, CVA Trustee & Sugarloaf Ski Club Executive Director

Kirk Dwyer, CVA Special Projects and Alpine Program Technical Director

Alex Godomsky, CVA Director of Finance & Development

Project Details

- This project is a collaboration between Sugarloaf and Carrabassett Valley Academy to improve ski and snowboard training facilities at Sugarloaf by installing a surface lift between Narrow Gauge and Competition Hill, widening Lower Competition Hill, altering the terrain and installing new snowmaking equipment to increase snowmaking capacity in that area.
- The project will be fully funded by CVA through a dedicated capital campaign.
- A dedicated training lift is essential for high-level training and necessary for Sugarloaf and CVA to continue attracting high level racing programs and athletes. It will also greatly reduce junior competitor traffic on our existing lift network.
- The goal is for T-bar construction to begin in the spring of 2022, with the lift spinning by winter 2022-23. At 1200' length and 380' vertical gain, the new T-bar will be located just above the Peavey Crosscut between Narrow Gauge and Comp Hill. Comp Hill will also be widened to accommodate more training space.
- Installing a high-speed T-bar will optimize athlete's time on-snow and greatly improve training. Coupled with higher density snowmaking, and trail-widening, this will provide an ideal training environment for our student athletes.
- There are roughly 125 participants in CVA's full-time program, 290 participants in CVA's weekend training program, Colby and UMF ski teams who would be able to utilize the new T-bar for training instead of the SuperQuad and Skyline lifts, the two busiest lifts at Sugarloaf.
- The snowmaking upgrades will allow Sugarloaf to make snow on the training facility using water from their secondary pond, instead of their primary pumphouse. This will allow the resort to dedicate snowmaking to training facilities without negatively impacting snowmaking capacity on the core trail network.
- Sugarloaf will utilize this lift for the general public on wind hold days, reducing the impact of those days on the guest experience. The T-bar and all enhancements will be available for use by Sugarloaf guests, employees and invitees during wind-hold events affecting Sugarloaf's other ski lifts.
- CVA and Sugarloaf have a signed MOU and will execute a mutually agreed upon Operating Agreement shortly.
- CVA will gift the completed project and all purchased elements to Sugarloaf.
- The T-bar and all enhancements will be owned by Sugarloaf and subject to Sugarloaf's sole operational control.
- Maintenance and operating expenses will be shared by Sugarloaf and CVA
- CVA, and as an extension Colby College and UMF, will have exclusive use of the T-bar and training hills during all mutually agreed upon times.
- Sugarloaf will carry property and liability insurance on the lift.

Budget and Funding

Total project budget: \$1,600,000

\$325,000 has been raised as of 12/29/21

Partners and Donors

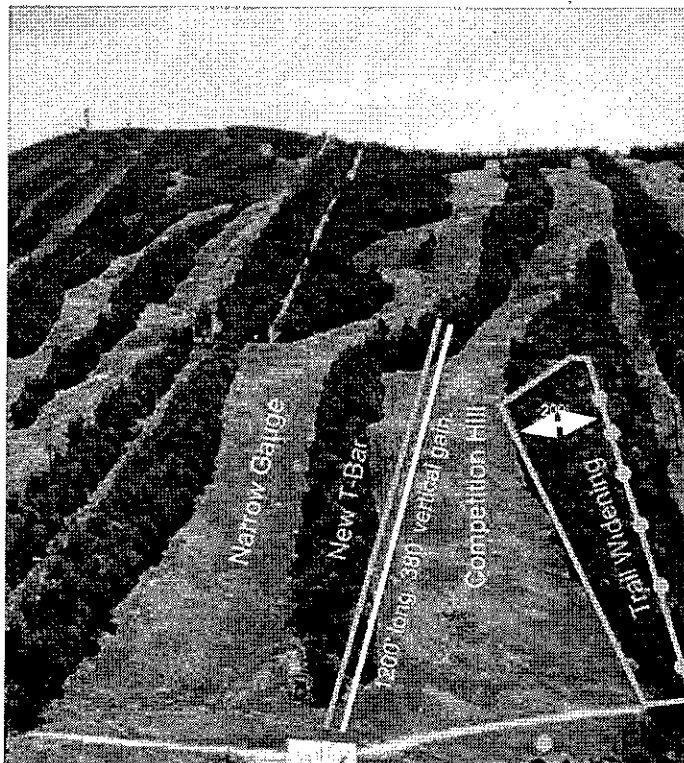
Sugarloaf

Sugarloaf Ski Club

Colby

UMF
CVA alumni, parents and friends
CVA Weekend Program parents
Sugarloafers
Friends of US skiing

Benefits to the Town of Carrabassett - will review at the meeting



Dave Cota

From: Zeerip, Zoe <zzeerip@sugarloaf.com>
Sent: Thursday, December 23, 2021 9:03 AM
To: Dave Cota; Butler, Tom
Cc: kcjewlry@tdstelme.net
Subject: Re: NEW Funding for Resiliency Municipal Projects - GOPIF Grant Program Announced

I listened to most of the video. Just a few notes I took that I thought were most relevant.

Community Workshop:

- *Brings together community members to discuss room for growth, specifically bringing together folks who are more vulnerable to climate change.*
- *Identifies half a dozen or so priority items to focus on over the next year.*
- *(It's my impression that this doesn't need to be an overly complicated process)*

Enrollment opens on January 1st. Paperwork can begin being submitted after that date.

(I believe the expectations that the grant applications will be judged against will be released after that date)

If appropriate, applications should describe how the project includes robust community engagement and how the outcome and benefits of the project are distributed amongst the community.

From: Dave Cota <towncvtm@roadrunner.com>
Sent: Wednesday, December 22, 2021 3:35 PM
To: Zeerip, Zoe <zzeerip@sugarloaf.com>; Butler, Tom <tbutler@sugarloaf.com>
Cc: kcjewlry@tdstelme.net <kcjewlry@tdstelme.net>
Subject: RE: NEW Funding for Resiliency Municipal Projects - GOPIF Grant Program Announced

External Email: use caution before clicking links or opening attachments.

Zoe and Tom (and Karen):

Thank you. I've read some of the material (I've not yet listened to the 1hr. video on municipal grant but will next week). It might be a stretch to make the grant application date by March 1st however, it could certainly be accomplished by the Sept. grant deadline. As you can see, we need to go thru the public process first before we can make grant application. Chris Parks has a Planning Board meeting tonight and will be talking with Scott Travers who provided the quotes you received. He will try to glean additional information from him regarding the EV charging stations.

I'm going to provide our Select Board with the whole process at their meeting on January 3rd. to move forward they need to either appoint a committee or a person responsible for moving coordinating the activities in process as it's laid out. As you may or may not know, I'm going to take up to a six month Leave of Absence starting about the 3rd week of March. Mark Green, a CV resident and a former Town Manager will be taking my place while I'm gone. Point being, I will not be the person to be appointed to do this but I'm certainly willing to help until I leave.

This appears to be an excellent grant opportunity and I'm reasonably sure the Select Board will want to move forward with this process. We will certainly want to work with you and Sugarloaf in this process. I'm going to be out until Monday but will be looking at the video and preparing to meet with our Board next week. We'll be in touch.

dave

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Dave Cota
Town Manager
Carrabassett Valley, Maine 04947
Office: 207-235-2645
Email: towncvtm@roadrunner.com

From: Zeerip, Zoe <zzeerip@sugarloaf.com>
Sent: Wednesday, December 22, 2021 12:13 PM
To: Dave Cota <towncvtm@roadrunner.com>; Butler, Tom <tbutler@sugarloaf.com>
Cc: kcjewlry@tdstelme.net
Subject: Re: NEW Funding for Resiliency Municipal Projects - GOPIF Grant Program Announced

Hi Dave,

This is a great opportunity and timely I must say.
Would the town want assistance from the state with the self-assessment and community engagement work or is that something they can do on their own? Answering this gives us a better idea of our timeline.

To apply for the grant opening in March the Town would have to:

1. Adopt a municipal resolution, or provide a letter from the Tribal Chief, that establishes or designates either a citizen committee or a municipal or tribal government employee to coordinate activities to reduce energy use and costs, transition to clean energy, and make the community more resilient to climate change;

Sample resolution (updated Dec. 15, 2021)

2. Complete a Community Resilience Self-Evaluation and review the List of Community Actions to assess existing progress and identify potential next steps;

Community Resilience Self-Evaluation

List of Community Actions

3. Hold a public workshop(s) to review the self-assessment results and prioritize projects for implementation. Enrollment in the Partnership can occur at any time after these criteria are met.

4. Write the grant

If this is too much for the town to do before March, we can certainly have this together by September. I already have quotes for EV stations at the golf course and outdoor center. I have attached them to this email.

A grant of \$50,000 would nearly cover 100% of the cost of two EV ports at the golf course and two EV ports at the Outdoor Center. This is based on quotes from Horizon Solutions using Life-On EV chargers. The quote is subject to change as I have asked them to future proof the installations with higher amp services than they originally quoted us for. This would allow for future expansion should we need that.

Does the town have someone who could help with the grant writing? I have minimal experience with grant applications. I think if we really prioritized this opportunity we could get in an application by March. I'm more than willing to help. About efficiency Maine, an application for the golf course and outdoor center wouldn't qualify for any funding under the current RFP. They are seeking low-income, multi-unit dwelling applications.

Thank you for including us in this opportunity! I look forward to working together.
Zoe

From: Dave Cota <towncvtm@roadrunner.com>
Sent: Wednesday, December 22, 2021 11:30 AM
To: Butler, Tom <tbutler@sugarloaf.com>
Cc: kcjewlry@tdstelme.net <kcjewlry@tdstelme.net>; Zeerip, Zoe <zzeerip@sugarloaf.com>
Subject: FW: NEW Funding for Resiliency Municipal Projects - GOPIF Grant Program Announced

External Email: use caution before clicking links or opening attachments.

Hi Tom, Zoe and Karen:

This is when I wish we had a special projects coordinator! I just received this email (below) regarding "Community Resilience Partnership" grant funding. It might be something you're interested in?? It would seem that if we are serious about providing EV charging stations in CV this may be an opportunity to get some funding. However, as with any of these opportunities there is a process we would need to go through and a somewhat constrained time frame. I know everyone is busy right now but if you get a chance look this over. I'm certainly willing to work on this but I may need some help. Thank you.

dave

Dave Cota
Town Manager
Carrabassett Valley, Maine 04947
Office: 207-235-2645
Email: towncvtm@roadrunner.com

From: Shelley Norton <SNorton@avcog.org>
Sent: Wednesday, December 22, 2021 10:29 AM
Subject: NEW Funding for Resiliency Municipal Projects - GOPIF Grant Program Announced
Importance: High

I am reaching out to make you aware of a new grant program that was recently announced by the Governor's Office of Policy Innovation and the Future (GOPIF). The Community Resilience Partnership will provide \$4.75 million over the next two years to fund projects that reduce energy use and costs and/or make the community more resilient to climate change effects such as flooding, extreme weather, drought, and public health impacts. Match requirements are either 10% or 20% depending on the size of the community and eligible activities include ordinance development, installation of devices to reduce energy consumption such as EV chargers and energy efficient appliances, broadband planning, establishing a baseline for energy usage by the municipality, community gardens, revegetating and protecting floodplains and shorelines, and so many more! See the attached list for ideas.

The grants are due in March and September of 2022 with similar deadlines anticipated in 2023. In order to apply for project funding, a community must first go through a three-step registration process. This registration process involves: 1) resolution by municipal officials, 2) a self-assessment of current resilience (check lists provided by the state), and 3) a public meeting for the community to review the self-assessment results and develop a prioritized project list. This three-step process must be completed before grant applications can be submitted to the state for funding projects. It is anticipated that some communities will want help with this registration process, so they have developed a grant program for this. AVCOG is eligible to apply to help up to five communities with completing this registration process in the coming months, and can apply to assist another group later in 2022. At this point I am reaching out to gauge interest with the intent of identifying a handful of communities that want this assistance with the self-assessment and community engagement work so they can get registered, the deadline for AVCOG to apply for a grant to help communities is in February. We are planning to hold an informational zoom meeting for interested communities in early January. This is a good opportunity to learn more about the program in general, and to find out if partnering with us now or in the future to register makes sense for you. Towns that work with us to get registered could be eligible to apply for grants from the September 2022 grant awards, but won't make the March 2022

deadline. If you want to apply in March you will need to work through the checklists and public process largely on your own (although I would be happy to provide some limited guidance).

Please respond and let me know if you are interested in this grant program and if you would like to attend our information session. If you have any questions about this program, please don't hesitate to reach out and if I can't answer them, I will get answers for you from GOPIF.

If you are interested in reading more on their website, go to:

<https://www.maine.gov/future/climate/community-resilience-partnership>. On this website, you can review the process for joining, the type of grant opportunities available, frequently asked questions, and below that is a recording of the 11 am webinar they had last week on the Community Action Grant, which is the one designed for municipalities.

Thanks,

Shelley Norton, AICP

Land Use Planner

Androscoggin Valley Council of Governments

125 Manley Road

Auburn, ME 04210

207-783-9186 x226

snorton@avcog.org

<https://www.avcog.org/>



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
New England Region
CT, ME, MA, NH, RI, & VT

FAA ANE-600
Airports Division (ANE-
600)
1200 District Avenue
Burlington, MA 01803

Airport Rescue Grant Transmittal Letter

December 14, 2021

Mr. Dave Cota
Town Manager
Town of Carrabassett Valley
1001 Carriage Road
Carrabassett Valley, ME 04947

Dear Mr. Cota:

Please find the following electronic Airport Rescue Grant Offer, Grant No. 3-23-0013-016-2022 for Sugarloaf Regional Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, no later than **January 28, 2022** in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you draw down and expend these funds within four years.

An airport sponsor may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Please refer to the [Airport Rescue Grants Frequently Asked Questions](#) for further information.

With each payment request you are required to upload an invoice summary directly to Delphi. The invoice summary should include enough detail to permit FAA to verify compliance with the American Rescue Plan Act (Public Law 117-2). Additional details or invoices may be requested by FAA during the review of your payment requests.

As part of your final payment request, you are required to include in Delphi:

- A signed SF-425, *Federal Financial Report*
- A signed closeout report (a sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed and dated SF-425 annually, due 90 days after the end of each Federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

I am readily available to assist you and your designated representative with the requirements stated herein. The FAA sincerely values your cooperation in these efforts.

Sincerely,

Gail Lattrell

Gail Lattrell (Dec 14, 2021 07:27 EST)

Gail Lattrell

Director



U.S. Department
of Transportation
Federal Aviation
Administration

AIRPORT RESCUE GRANT

GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date December 14, 2021

Airport/Planning Area Sugarloaf Regional Airport

Airport Rescue Grant No. 3-23-0013-016-2022

Unique Entity Identifier 144731796

TO: Town of Carrabassett, ME
(herein called the "Sponsor")

FROM: The United States of America (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA an Airport Rescue Grant Application dated November 10, 2021, for a grant of Federal funds at or associated with the Sugarloaf Regional Airport, which is included as part of this Airport Rescue Grant Agreement;

WHEREAS, the Sponsor has accepted the terms of FAA's Airport Rescue Grant offer;

WHEREAS, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Airport Rescue Grant Application for the Sugarloaf Regional Airport, (herein called the "Grant" or "Airport Rescue Grant") consisting of the following:

WHEREAS, this Airport Rescue Grant is provided in accordance with the American Rescue Plan Act ("ARP Act", or "the Act"), Public Law 117-2, as described below, to provide eligible Sponsors with funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Airport Rescue Grant amounts to specific airports are derived by legislative formula (See Section 7102 of the Act).

WHEREAS, the purpose of this Airport Rescue Grant is to prevent, prepare for, and respond to the coronavirus pandemic. Funds provided under this Airport Rescue Grant Agreement must be used only for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational expenses or debt service payments in accordance with the limitations prescribed in the Act.

Airport Rescue Grants may be used to reimburse airport operational expenses directly related to Sugarloaf Regional incurred no earlier than January 20, 2020.

Airport Rescue Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after March 11, 2021. Funds provided under this Airport Rescue Grant Agreement will be governed by the same principles that govern "airport revenue." New airport development projects not directly related to combating the spread of pathogens may not be funded with this Grant. Funding under this Grant for airport development projects to combat the spread of pathogens will be reallocated using an addendum to this Agreement for identified and approved projects.

NOW THEREFORE, in accordance with the applicable provisions of the ARP Act, Public Law 117-2, the representations contained in the Grant Application, and in consideration of (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant and in compliance with the conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$22,000, allocated as follows:
 - \$22,000 ARPA KW2022
2. **Grant Performance.** This Airport Rescue Grant Agreement is subject to the following Federal award requirements:
 - a. The Period of Performance:
 1. Shall start on the date the Sponsor formally accepts this agreement, and is the date signed by the last Sponsor signatory to the agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance. The period of performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)
 - b. The Budget Period:
 1. For this Airport Rescue Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the budget period.
 2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.
 - c. Close out and Termination.

Review of 2021 Town Work Plan

In addition to normal Town Operations the following is a review of our list of projects for 2021:

- Continue to Manage COVID protocols for all Town facilities. *This is ongoing.*
- Penobscot Indian Nation (PN) Relations and Potential State Legislation: Continue to attempt to open a dialogue with PIN representations to discuss how we can work together for the future for our mutual benefit (including a discussion of Trust Lands if that is something that PN may wish to pursue). Also discuss annual trail use permits on PIN land in CV. Continue to monitor proposed State legislation concerning potential changes to the 1980 Indian Land Claims Settlement Act that could have a major impact on CV. *This continues to be very important but also very time consuming. We have made repeated efforts at opening up a dialogue and have had no response from PN at this time. We anticipate L.D. 1626 will be in front of the State Legislative Judiciary Committee for consideration in early 2022. Meanwhile, PN land is off limits to trail use and the Carriage Road remains closed. We will continue to attempt to open up a discussion how we can work together for our mutual benefit.*
- F.A.A. Grant approval for the Airport Taxi Lane Construction Project: *F.A.A. Planning grant nearly completed; need to receive D.E.P. approval for a minor design amendment and close out the separate planning project grant which will need to happen in 2022.*

F.A.A. Construction grant application was approved. On June 2nd the Town agreed to accept the grant funding, expend Town Airport Reserve funds as needed to complete the project. Construction Project started and should be completed in 2022.

- Recruit New Town Assessor: *Completed; Three-year contract signed.*
- Continue trail bridge replacement projects on the Public Lot. *Considerable project with ten new concrete panel bridges replaced in 2021 and fourteen bridges anticipated to be replaced in 2022. Due to increasing steel prices and an additional large road bridge failure we will need to look at additional funded needed to complete the bridge replacement project.*
- Forest Management on Public Lots: *Public Informational meeting completed in June. Timber harvesting on approximately 60 acres on the public lot (\$35,000 in revenue) completed. Also, new 2,500' "timber harvest road" excavated and prepared for gravel in 2022 which will allow access in 2023 to harvest the 130 "Block B". Also, looking at using grant funding in 2022 to complete a new Forest Management Plan that will also include the 240-acre Jones Public Lot (although wood harvesting on that lot could be ten years away).*
- Potential Significant Outdoor Center Improvement Project??: *Sugarloaf has asked the Town if there is interest in working together in the development of a major capital project at the Town-owned Sugarloaf Outdoor Center. Current discussion consists of constructing a roof over the skating rink, snowmaking on 2.5K of the race course and stadium and possibly expanding the facility kitchen and providing a lighted snowshoe trail. There appears to be a need for a public discussion concerning this project and which components of this project are a "first priority". Due to early season lack of snow and climate change Sugarloaf would like to see snowmaking at the*

Center as a priority. We are working on revised concept project costs and researching options for design and construction of a roof over the skating rink. More research and public discussion are needed but moving forward.

- *Potential need to change the deed covenants on the Town's "State" Public Lot to eliminate any possible adverse legal issues with current and future "commercial" activities at the Outdoor Center. *This was finally accomplished via a vote of the Legislature (this was more time consuming than expected but we owe a thank you our local legislators). The Bureau of Public Lands is unable to complete the legal work needed to provide an amendment to the deed covenants to the Town's Public Lot deed any time soon and has asked the Town if the Town's lawyer could provide this which would then be approved by the Bureau and recorded. We will research this.**
- *New 5-year Outdoor Center Lease with Sugarloaf: Completed.*
- *Potential ADA Compliance Issues at the Outdoor Center and Golf Course Clubhouse: We are working with Sugarloaf in how to address what appears to be violations of ADA standards at the Outdoor Center (easier fix) and the Golf Course Clubhouse (from the parking lot to the Clubhouse). Issues have recently surfaced following a complaint. Sugarloaf is reviewing how to adequately address these issues with the Town. This could be a 2022 project.*
- *Continue Mt. bike trail development: A significant multi-year project on the State-owned Wyman/Stoney Brook/Crocker Mt. area (a.k.a. the Stoney Brook trail pod) is underway with approximately two miles of trails completed. Fortunately, the Town has been awarded a \$300,000 U.S.D.A. grant for this project and CRNEMBA (Club) has been awarded grants from the Northern Border Commission and Franklin County Tax Incentive Financing funding also for this project. There exists the possibility of developing over ten miles of new trail on this State-owned parcel. Additional trail development on the Town-owned Jones Public Lot could happen at some point depending on ability to secure either a use permit or an easement on the railbed south from the Carriage Road to this lot. Work on mountain bike trail signage project continues and expanded digital mapping of area trails for emergency management was completed).*

We are currently looking at purchasing (versus renting) excavation equipment for mountain bike trail development and maintenance also.

- *Start new Town Comprehensive Plan Process: Due to COVID and other more pressing issues we backed off this project in 2020 and 2021. With our new communication equipment (zoom and "the owl" and a better understanding of the COVID situation and protocols we hope to move forward in early 2022 with this project which involves a very large Committee. Chris Parks may be the lead Admin person in this effort.*
- *Employee Housing Initiative: A Regional Committee was formed (Selectperson John Beaupre as Chair) with representation from the Town, Kingfield, Eustis, CVA, Sugarloaf, businesses and interested citizens. The Town approved funding to hire Camoin Associates to complete a 'Housing Needs Assessment and Strategy' with emphasis on employee housing. The study is moving along rapidly and is expected to be completed by the first of March. This effort has been*

and will probably continue to be a very involved and high priority initiative going into 2022 and perhaps beyond.

- Purchase Tractor for the Transfer Station. *Completed.*
- Continue to pursue the possibility of purchasing the portion of riverfront land Dead River Company owns adjacent to the Town Park land. *We have started to correspond with a new company representative whom we have been told to work with and we hope to initiate a conversation in the near future (we are told to be patient). With Town approval, we did complete the acquisition of a small parcel of Dead River Co. land that is added to airport land.*
- Update the Town's Personnel Policy: *Completed; also, new Recreation Department Assistant Position approved.*
- Recreation Committee Responsibilities: *The Town's Recreation Committee was adopted by the Town in 1984 but no information was provided as to what their responsibilities were. In recent years, there have been some issues as to what the responsibilities are (and are not). The Recreation Director and Town Manager agreed on proposed guidelines that were presented to the Recreation Committee for their review. After review, these guidelines (by-laws) will be presented to the Select Board for consideration.*
- Redesign of the Town's Website: *Funding was approved by the Town on June 2nd to redesign the website. CV resident and web designer Tom Flight was hired to complete the project. The new website is expected to be "launched" as early as January (2022).*
- Net Energy Billing Contract with owner of the Carrabassett Solar Project *being developed on Sanitary District land (would provide electrical energy cost savings for three facilities (AGC, Library and Town Office Complex). The Select Board approved a Net Energy Billing Agreement with Green Lantern Development, LLC in May. The latest projection is that this 30-40-acre project will be completed in 2022.*
- Library Building Façade Structure Problem: *Design completed; construction near completion of new structural pillars in front of the building.*
- Develop List of Interest in new hangar development at the airport: *Currently underway; significant interest.*
- New frequency for Airport AWOS: *Funding approved by the Town on June 2nd; Select Board to approve agreement with Lift Flight of Maine.*

Town Park(s) and Town Office Projects:

- *New electrical line from the Park Bay building to the Town Park Pavilion was completed.*
- *Replace underground propane gas tank near Park Bay building? This should be done if a paved walkway is constructed to the Pavilion. Build new walkway in 2022? With remaining and additional funding.*

- Install new water fountain in park area (*plumbing done to back of town office building; fountain purchased; install in in 2022*).
- Rehab the old "Dog Pound" space in the Town Park Bays into usable space for Summer Camp *Completed*.
- Replace Rinnai propane heater in the Town Manager's Office. *Completed*.
- Price new siding on the Town Office building?
- If funding is available, purchase new chairs and conference table for conference room. *Completed*.
- Install "Dog Under Control" Signs and dog poop dispenser at the Airport Trail Head. *Not completed--Recreation Department*.

"Further Study" or Funding Needed for Future Projects:

- Work with Sugarloaf and Western Maine Transportation to determine the feasibility of developing a Bus Wash Facility at Sugarloaf (for Sugarloaf and Sugarloaf Explorer Transportation Buses) hopefully, utilizing existing program funds. *We are currently working on a financing plan that over a two-year period could make this a reality.*
- Further research options for better Cell Phone Coverage for the "Valley Area". No easy answers for this.
- Golf Course 11th Tee Bank Stabilization Issue: We may or may not need to proceed with some detailed engineering and eventually, a potential substantial construction project, to preserve this iconic scenic location. At a standstill as to whether there is a need.
- Outdoor Center Road Project: We did not have adequate funding in 2021 to rehab and pave the lower section of this road (only \$3,368 in Highway Fund and approximately \$3,500 additional anticipated in 2021). *Find additional funding.*
- Continue discussions with Sugarloaf regarding building Par 3 golf course adjacent to the Town-owned golf course. *This is a serious consideration for Sugarloaf as they move forward with their 'West Mountain development plan'. The Town may be the primary funding source for this project. The Town will forever receive significant property tax revenue from the homes that will be built in this development project. The par 3 project may be a couple of years out but will need to be scoped out as to "next steps" as this will involve a significant planning and permitting process. Sugarloaf is paying for all the current planning and permitting costs (consultants).*
- Look at the feasibility of purchasing the 95-acre "Brochu Lot" that abuts the "Ted Jones Lot": *the owners previously expressed in interest in selling. If interested, we would need to determine if it makes sense for the Town to consider in terms of trail development and other purposes.*

On-going and new projects for 2022 and beyond??:

- Outdoor Center: (use Outdoor Center Capital Reserve Funds)
 - Build new 20'x'16' wax building
 - Repair and replace roof on patrol/mt. bike trail building (next to wax building)
 - Paint the entire Outdoor Center building
- Regional Employee Housing Initiative: *Work on Implementation of the Needs Assessment and Strategy Study when completed.*
- Penobscot Indian Nation Relations: Continue attempt to open dialogue; monitor State Legislation.
- Finish airport taxi lane FAA planning project/grant
- Complete airport taxi lane construction project and related grant
- Develop plan for private development of new airport hangars
- Continue trail bridge replacement project and provide additional funding
- Continued mountain bike trail development and related work items (construction, maintenance, equipment purchase?, signage, grant administration).
- Continued discussion and planning with Sugarloaf for proposed Outdoor Center Facilities projects (snowmaking, roof over skating rink, etc.).
- Continued discussions and planning with Sugarloaf for proposed par-3 golf course development.
- Sign new three-year agreement with American Forest Management, Co. and complete new public lots forest management plan utilizing State grant funding (Project Canopy Funding).
- Start new Town Comprehensive Plan (Chris to facilitate)
- Work with Sugarloaf and research building a bus washing station (for Sugarloaf Explorer and Sugarloaf).
- Community Resiliency Program and related grant funding (new): EV charging stations, etc.
- Find funding and rebuild/rehab and pave the lower section of the Outdoor Center Road.
- Rebid two-year plowing contracts
- Have Town Attorney write up proposed deed covenant changes for Bureau of Public Lands.
- Look into purchase of 95-acre Brochu land adjacent to Town Jones Public Lot (if they wish to sell? and if the Town can secure an easement off the Carriage Road?).

Other Infrastructure Projects "on the list" as needed (at some point):

- Information Center: Obtain budget to replace siding on three sides of the building.
- Solar panels for Town Sign to providing lighting for it?
- Generator for AGC/Library?