

Carrabassett Valley Selectmen's Meeting 4:30 p.m. Monday May 6th, 2019 at the Town Office

Agenda:

Review and sign 2019 Payroll Warrants:

Review and sign 2019 Town Expenditure Warrants:

MINUTES from previous meeting (April 22nd, 2019) are attached.

APPROVAL OF THE PROPOSED JUNE 4TH TOWN MEETING WARRANT CONCERNING ADOPTING THE SCHOOL BUDGET: Please see attached a copy of the proposed warrant.

INFORMATIONAL:

Now that the snow is gone, we are getting "concerns" about the Airport Clearing project and related items. We have to wait until the ground is reasonably dry but we are trying to schedule the clearing project contractor to be here towards the end of this month or into June to complete all the cleanup, stump grinding, mulching, seeding, etc. We've also touched base with Dead River Company to see if they are willing to "dress up" their bulk plant area.

With regard to the Narrow Gauge area near the airport, the railings on the Huston Brook Bridge have been reinstalled. We hope to hire someone soon to level some of the stumps in that area and do some basic clean up. We may have to rely on volunteers to pick up some of the brush and cut some of the ugly looking small trees and brush. We have ordered new Narrow Gauge trailhead signs (the large one and the smaller "instructional" one) for both the south end of the Narrow Gauge and for Campbell Field (should see them in 3-4 weeks).

The Marijuana Business Regulation Committee met last week and arrived at consensus on proposed regulations to send to the Selectmen for the Board's consideration. We'll wait until we have a full Board to bring that issue up at a meeting (we also have to make a few minor changes first).

We attended a legislative hearing in Augusta on May 2nd to change the wording of the Outdoor Center deed covenants to allow for "camping in vehicles" and to develop a campground (should that be desired). This will go back to a legislative workshop to better clarify the language and we believe this will have a favorable result.

State legislation is also moving along that would change the number of Franklin County Commissioners from 3 to 5 members. If approved, this legislation would require a vote of the citizens of Franklin County to enact.

We are meeting with the Penobscot Indian Nation Tribal Council on May 7th with regard to possibly acquiring an easement to the so called "Ted Jones Lot". As you know, the Town voted to purchase this lot subject to acquiring some form of permanent easement from this lot back (north) approximately one mile to the Carriage Road.

**TOWN OF CARRABASSETT VALLEY
MINUTES OF SELECTMEN'S MEETING
April 22, 2019**

Board Members Present: **Bob Luce** **Jay Reynolds**
 Karen Campbell **John Beaupre**
 Lloyd Cuttler

Others Present: **Dave Cota** **Neal Trask**
 Courtney Knapp **Jim Benoit**
 Tom Butler **Karl Strand**
 Sam Punderson **Travis Rodrick**
 Mark Schwarz

Bob Luce opened the meeting at 4:30 p.m. and welcomed those present.

Expense warrants #14 and #16 in the amounts of \$96,621.74 and \$102,384.85, respectively, were reviewed and signed by Selectmen.

Payroll warrants #13 and #15 in the amounts of \$20,319.19 and \$29,127.98, respectively, were reviewed and signed by Selectmen.

The minutes from the March 25, 2019 meeting were reviewed. Jay Reynolds made a motion to approve the minutes as written. Lloyd Cuttler seconded the motion. Motion approved.

Representatives of the ATV Club were present to make a request that the Town apply for a new State of Maine ATV Municipal Grant for capital maintenance projects. Dave Cota provided information to the Selectmen explaining the request. The Town appropriated \$15,000 from the Recreational Endowment Fund, at the town meeting, for ATV trail improvements. There is a new program for larger capital maintenance projects, and the Club would like to apply for this municipal grant. This is 70%/30% money that can be used for bridges and the trail at the Kingfield town line. There is no additional commitment on the part of the town. The Town's \$15,000 would constitute the 30% of the grant. Any unused funds would be carried over to the next year. John Beaupre made a motion to approve this request. Jay Reynolds seconded the motion. Motion approved.

Dave Cota indicated that members of the J.V. Wing Snowmobile Club were present to request matching funds for the purpose of purchasing a new (used) groomer and drag. The Club has their match for their half of a purchase, if approved. If they get State grant funding, they will share those funds with the Town on a 50/50 basis. The Town had previously approved matching funds of up to \$75,000 from the Recreational Endowment Fund for this purpose. The State has more money this year, so there's a hope that the grant will be approved this year. If the grant is rejected this year, they will try again one more time next year. Dave Cota added that, if the Selectmen agree with this, we will develop a groomer lease agreement, similar to what was done in the past. The Town would own it for a year and would lease it to the Club. Jay Reynolds made a motion to approve the expense of up to \$75,000, for the purchase of a new groomer (a 2014 Prinoth BR350) and new 10'18' Maxey drag as previously approved at the town meeting, for the purpose of pursuing this purchase. Lloyd Cuttler seconded the motion. Motion approved.

Dave Cota reported that the Fire Station Committee and the Town's Construction Manager have reviewed the three bid proposals for architectural services for the proposed new Fire Station. Of the three bids, there were some vast differences. The low bid, from Plymouth Engineering was \$20,250 and the next higher bid was \$75,978. The Committee then developed a list of questions to ask of Plymouth Engineering, just to ensure that their proposal meets the Town's requirements. The Construction Manager suggests that the Town go with the Plymouth Engineering bid and put \$20,000 into engineering contingency for the overall project. Dave had complete copies of Plymouth Engineering's proposal for the Selectmen's review. Courtney Knapp said that, back when he chaired the Planning Board, he dealt with Scott Braley (Plymouth Engineering) a number of times, and he does not have any reservations. Karen Campbell made a motion to approve their bid. Lloyd Cuttler seconded the motion. Motion approved.

Still on the topic of the Fire Station, Dave Cota reported that the near goal is to get architectural drawings in order to get cost pricing and approval and to assist in getting a long-term lease and or land purchase with Sugarloaf/Boyne. Once the snow melts, the wetlands analysis can be completed for the DEP permit application. This is being done by Boyne's engineers. Costs may run around \$1,200 and permitting may take several months to complete. It's not likely that there would be construction in 2019, but they may like to clear the lot and do some site improvements this year, permit and town approval pending.

Dave Cota provided a draft of the Carrabassett Valley Trails Committee's Signage Guidelines. The Trail Committee met last week, and they have been working toward this comprehensive signage project that will cover both Nordic Skiing and Mountain Biking. The final product is close now. Single Track signs will be vertical, and Double Track signs will be horizontal. Trails will be coded with similar colors (based on ability) to ski trails. Each trail will have a name, rather than a number. The cost estimate is approaching \$30,000. The Mountain Bike Club will donate \$10,000 and Sugarloaf will provide \$5,000. The Town will pay half the total cost (\$15,000), which can be taken from wood harvesting funds. John Beaupre asked if this professional signage program will advance the Town's trail system or whether it's a matter of keeping up with what other competing trail systems are doing. Sam Punderson responded that it's a matter of keeping up with the expectation of good signage and will make the experience better. He said Tim Flight has been incredible on this project and has put in a huge number of hours. Jay Reynolds made a motion to move forward with this project. Karen Campbell seconded the motion. Motion approved.

Dave Cota reported that a new mountain bike trail is proposed, which will extend from Snow brook Village to the Base Lodge on Snubber ski lift trail at Sugarloaf. The Town had previously approved a match up to \$15,000 for this trail, and Sugarloaf has agreed to provide up to \$15,000 for this project. Since there is 300' elevation gain on this trail, there will be switchbacks along this corridor. The Trail Committee had looked at other locations for this trail, which were significantly more expensive and involved wet and/or drainage issues. This location makes it feasible to do it this year, using Maine Trail Builders, LLC. There could be some sort of a road or enhanced trail built from Snow brook on ski trail 1 west also, but there are some challenges with wet areas. It's anticipated that the "Snubber" trail will be a green trail, so it's as easy as possible for bikers. There may be another option for a shuttle, since at its steepest point is a crossing at Mountainside Road. Jay Reynolds asked why this trail was not being built by the "Town's" trail crew. Dave Cota indicated that early on there was not a lot of interest and Sugarloaf desired to have this trail built this summer. Dave Cota said that the Town trail supervisor will be involved with the design and some oversight of the trail. Tom Butler said that

it makes no sense to build anything that does not flow with the overall trail concept, and there will be a lot of collaboration. Lloyd Cuttler made a motion to approve the Town's \$15,000 matching funds for the purpose of building this trail. Jay Reynolds seconded the motion. Motion approved.

Dave Cota reported that representatives from Sugarloaf management were in attendance to make a request to obtain a liquor license at the Outdoor Center, which would be a year-round license. The challenge is with State liquor license requirement and with the ability for CV taxpayers to "self-cater" for functions at the Outdoor Center. After reviewing the matter, it was noted that there are very few tax payers using the facility that "self-cater" events involving liquor. There are six weddings planned there this summer, only two of which are CV tax payers (who get a discount on the rental fee). It is unknown if those two are going to self-cater or not. If granted a liquor license, Sugarloaf will provide the liquor, at their cost and one bartender for free, for any tax-payer function booked at the Outdoor Center. Bob Luce said that, from a cost standpoint, it may work out to be less expensive for taxpayers under this agreement. John Beaupre noted that any donated beverages would need to be worked through the legally accepted methods. Lloyd Cuttler stated that it's a better thing for the town, since the bartender would be TIPS trained and it would take some of the liability off the town. Sam Punderson added that this will be a nice amenity for those biking at the Outdoor Center. Lloyd Cuttler made a motion to approve the request. Jay Reynolds seconded the motion. Motion approved. Dave Cota noted that the lease will be modified to include the language on this, which will be attached to the lease. Dave will provide a draft of the language to the Selectmen.

Dave Cota provided a list of social service agencies and events for consideration of the Selectmen. Some of these social service agencies are those that have been dropped from funding in the County budget by the Franklin County Commissioners. Last year's requests were \$7,626 and there is a request list of \$8,151 this year. Jay Reynolds made a motion to approve the list, pending decision of county funding (for those services whom may receive County funding). John Beaupre seconded the motion. Motion approved.

Dave Cota reported that he would like to go out to bid for a septic system for the Information Center. We have a design at this time. They will also speak with a well driller to get a quote. There would also need to be some plumbing and electrical work for the building. There may be some reconfiguration to make the bathroom ADA compliant. If funds permit, they may replace the propane heater. There's a total budget of \$35,000 for these improvements.

Karen Campbell discussed a "Percentage for Art" Initiative, which is Maine Arts Commission's program for getting art into public buildings. 1% of the project total would be earmarked for art work to be provided in the building to beautify the area and make it more unique. This program has been in place since 1979. Karen has submitted previously for this program. With the recent airport clearing project, and also having spent a significant amount of money on the new pool, she would like to see something "warm and fuzzy" in that area. She recommends calling this a "public art project", which could identify an area where the Town would like to see some art, and she would like to know what the Selectmen's interest is in pursuing this. Dave Cota asked Karen to possibly develop a committee and come up with some proposals that the Board of Selectmen could review. Bob Luce said that he has concerns about committing 1% of a project, where the funds could be going toward the facility itself. He's not opposed, however, to some kind of public art project.

Dave Cota provided Selectmen with a 2019 Proposed Town Work Plan. This plan is prepared annually to make sure that the Selectmen and the Town Manager are on the same page with regard to project and initiative objectives and priorities. Dave detailed a number of items on this list to further explain. Dave asked Selectmen to provide any input they may have.

Informational:

School Committee will meet tomorrow night. They may request a June 4 town meeting to approve the school budget.

The Marijuana Committee will meet next week.

Dave Cota met with the Penobscot Indian Nation Land Committee last week, and they have graciously approved annual use permits on their lands for Nordic Skiing, mountain biking and the annual mountain bike race. They also approved the annual use of the Carriage Road. The Land Committee indicated that the Town would need to meet with Tribe Council with regards to acquiring an easement from the Carriage Road to the so called "Ted Jones Lot".

The Harley Bike Group is here in August. There's also is a Jeep Group that would like to use the Outdoor Center parking lot for camping on that same night. Jay Reynolds said that it ought to be made certain that they are contained to just the parking lot. Due to deed restriction issues, Dave Cota was asked to contact Sugarloaf to ask them to do their best to find another location. Tom Butler noted that the organizer of the event is a Sugarloaf employer, so he would anticipate that they would be as responsible as possible.

Meeting adjourned.

Respectfully submitted,
Lynn Schnorr

**Town of Carrabassett Valley Special Town Meeting
School Budget Warrant
June 4th, 2019, 6:00 p.m. at the Town of Carrabassett
Valley Library**

TO: Mark Lopez, Police Chief of the Town of Carrabassett Valley, in the County of Franklin, State of Maine,

GREETINGS: In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Carrabassett Valley qualified by law to vote in Town Affairs to meet at the Town of Carrabassett Valley Library at 6:00 p.m. on Tuesday, the 4th of June, 2019, to act upon the following articles to wit:

ARTICLE 1. To elect a Moderator to preside at said meeting.

ARTICLE 2. To choose 'Rules of Order' to conduct the meeting.

Board of Selectmen Recommend using the 'Maine Municipal Association
Moderator's Manual

**CARRABASSETT VALLEY SCHOOL DEPARTMENT BUDGET ARTICLES TO
APPROPRIATE MONIES FOR THE FISCAL YEAR 2018**

ARTICLES PURSUANT TO 20-A M.R.S.A. SECTION 1485

Cost Center Summary Budget Format

ARTICLE 3. To see what sum the school administrative unit will be authorized to expend for Regular Instruction.

Recommend \$ 677,970

ARTICLE 4. To see what sum the school administrative unit will be authorized to expend for Special Education.

Recommend \$ 150,000

ARTICLE 5. To see what sum the school administrative unit will be authorized to expend for Other Instruction.

Recommend \$ 25,000

ARTICLE 6. To see what sum the school administration unit will be authorized to expend for Student and Staff Support.

Recommend \$4,340

ARTICLE 7. To see what sum the school administrative unit will be authorized to expend for System Administration.

Recommend \$ 28,534

ARTICLE 8. To see what sum the school administrative unit will be authorized to expend for Transportation and Buses.

Recommend \$ 75,082

ARTICLE 9. To see what sum the school administrative unit will be authorized to expend for Debt Service and Other Commitments.

Recommend \$13,026

ARTICLE 10. To see what sum the school administrative unit will be authorized to expend for All Other Expenditures.

Recommend \$13,750

ARTICLES PURSUANT TO 20-A M.R.S.A. Section 15690

PLEASE NOTE:

Actions taken pursuant to items 1 – 3 must be taken by a recorded vote.

- 1. School Administrative Unit Contribution to Total Cost of Funding Public Education from Kindergarten to Grade 12 (as required by Maine Revised Statutes, Title 20-A, §15690(1 A-B)):**

ARTICLE 11. To see what sum the municipality will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act. **Recommend \$ 484,750.35** and to see what sum the municipality will raise as the municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

Recommend \$ 449,487.10

The following statement must accompany this article in subparagraph:

"Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and

Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.” Funding Act is the amount of money determined by state law to be the minimum amount that the district must raise and assess in order to receive the full amount of state dollars.”

2. Appropriation of Additional Local Funds (as required by Maine Revised Statutes, Title 20-A, §15690 (3 A-B)):

ARTICLE 11. Shall the Town of Carrabassett Valley raise and appropriate \$168,674 in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$153,940 as required to fund the budget recommended by the School Committee.

The school committee recommends **\$168,674** for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by **\$168,674**

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Carrabassett Valley budget for educational programs.

3. Total Budget Article (as required by Maine Revised Statutes, Title 20-A, §15690 (4A)):

ARTICLE 12. To see what sum the Town of Carrabassett Valley will authorize the School Committee to expend for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

Recommend \$ 987,702

Given under our hands this 6th day of May, 2019.

Robert Luce

John Beaupre

Karen Campbell

Lloyd Cuttler

John F. Reynolds, Jr.

Board of Selectmen
Town of Carrabassett Valley

Attest: A true copy
Wendy Russell
Town Clerk

CONSTABLE'S RETURN

Pursuant to the within warrant, to me directed, I have notified and warned the Inhabitants of Carrabassett Valley, in the County of Franklin and State of Maine, qualified by law to vote in Town affairs, to assemble at the time and place and for the purpose within named by posting on _____ attested copies of the within Warrant at the Carrabassett Valley Town Office, Ayotte's Store, and the Sugarloaf Administration building all being public and conspicuous places in the Town of Carrabassett Valley.

Mark Lopez, Police Chief of the Town of Carrabassett Valley